



# Crook County Parks and Recreation District

1. **Current significant issues** –

2. **Matters requiring board approval** –

- Appointment of budget committee members in February
  - Position #3 – Liz Schuette – term ends 2024 (appointed 2022)
  - Position #4 – Darryl Storey – term ends 2024 (appointed 2022)
- Resolution approving the Administrative Policies and Procedures Manual

Commission for Accreditation of Park and Recreation Agencies The National Accreditation Standards:

1.6.1 – Administrative Policies and Procedures\* - **Fundamental Standard**

There shall be policies and procedures, encompassing administrative aspects of the organization that are kept up-to-date, reviewed periodically, and made available to pertinent administrative and supervisory personnel.

3. **Compliance update** – None

4. **Progress on work plans/goals/strategic plan implementation** – In shared drive.

5. **Financial Update** – Monthly reports on shared drive.

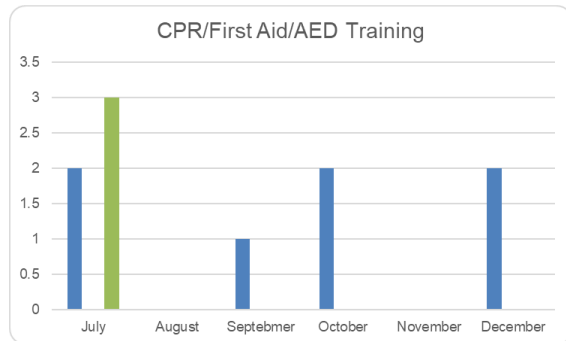
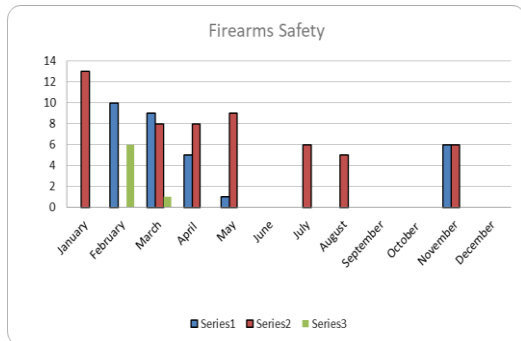
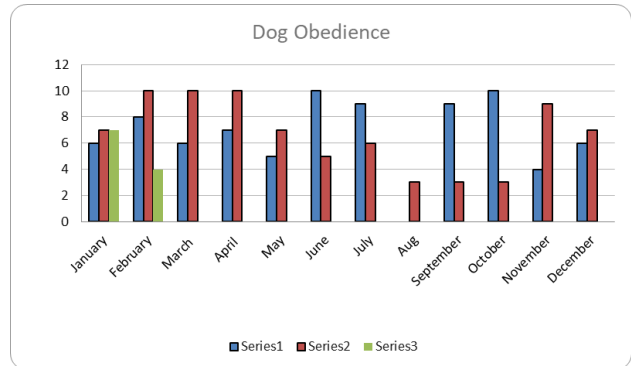
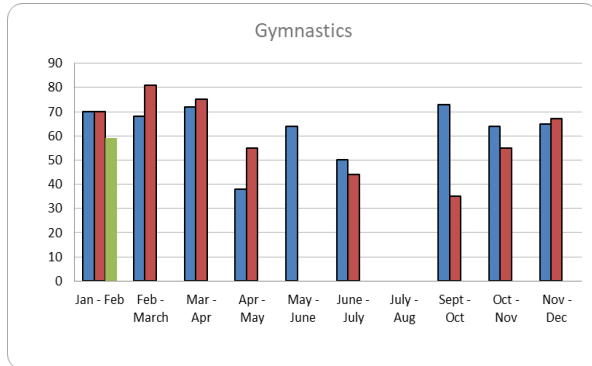
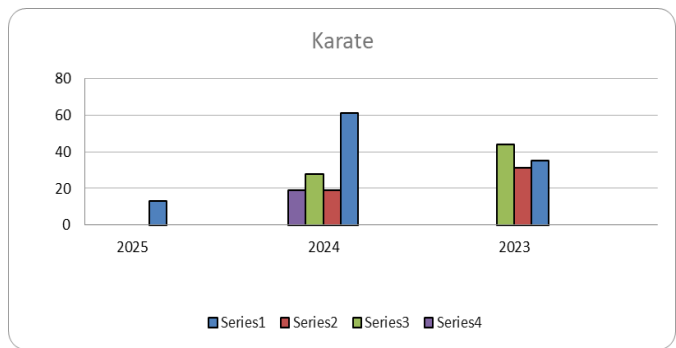
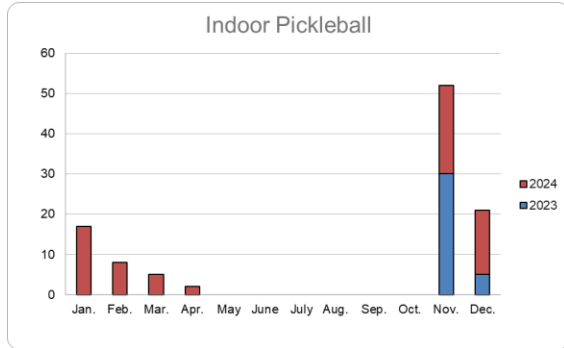
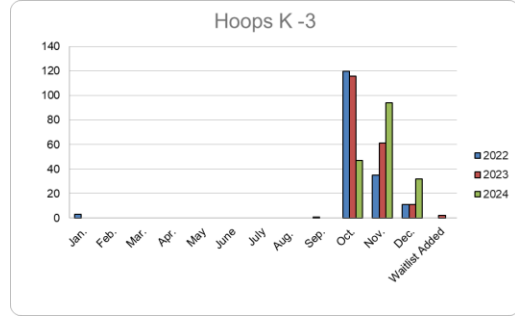
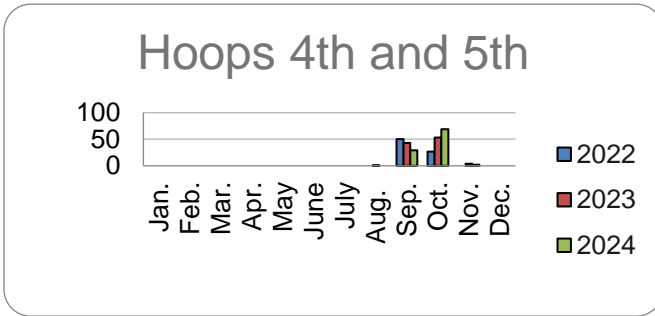
6. **Organizational performance dashboard** -

Recreation and Athletic Program Revenue						
	Cash	Check	Credit/Debit	User Credit	Gift Certificate	Total
Rent - RV Park Office	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
Karate	\$ -	\$ -	\$ 530.00	\$ -	\$ -	\$ 530.00
Pickleball	\$ 525.00	\$ 75.00	\$ 275.00	\$ -	\$ -	\$ 875.00
Gymnastics	\$ 40.00	\$ -	\$ 2,350.00	\$ -	\$ -	\$ 2,390.00
CPR	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ 300.00
Youth Basketball	\$ -	\$ 75.00	\$ 4,000.00	\$ 25.00	\$ 50.00	\$ 4,150.00
Child and Babysitting Safety	\$ -	\$ -	\$ (100.00)	\$ -	\$ -	\$ (100.00)
Daddy Daughter Dance	\$ -	\$ -	\$ 910.00	\$ -	\$ -	\$ 910.00
Dog Obedience	\$ -	\$ -	\$ 670.00	\$ -	\$ -	\$ 670.00
Firearm Safety	\$ -	\$ -	\$ 375.00	\$ -	\$ -	\$ 375.00
Parks & Facilities Fees	\$ -	\$ 1,300.00	\$ 1,425.00	\$ -	\$ -	\$ 2,725.00
Sports Field Usage Fees	\$ -	\$ -	\$ 475.00	\$ -	\$ -	\$ 475.00
Fairview/S. Main	\$ -	\$ 1,200.00	\$ 1,800.00	\$ -	\$ -	\$ 3,000.00
Totals	\$ 565.00	\$ 2,650.00	\$ 14,210.00	\$ 25.00	\$ 50.00	\$ 17,500.00



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Facility Usage Report							
Location	Facility	Bookings	Total Time Booked	Base Fees	Addons	Discounts	Total Revenue
City Hall	City Plaza Plot 3	31	15:12:00:00	\$31.00	\$0.00	\$0.00	\$31.00
Juniper Art Guild	Juniper Art Guild	22	02:15:30:00	\$280.00	\$0.00	\$0.00	\$280.00
Main Office	Tables & Chairs	2	01:12:00:00	\$250.00	\$0.00	\$0.00	\$250.00
Ochoco Gym	Ochoco Gym	91	13:22:30:00	\$940.00	\$0.00	\$0.00	\$940.00
<b>Total</b>							<b>\$1,501.00</b>





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## 7. Items of Information

- Steve was elected the Crook County Foundation President at the meeting on Wednesday, December 18.
- Steve and Andrea met with representatives from the High Desert Christian Academy to review and discuss the grant application for use of the basement as a recreation area.
- Steve and Larry met with representatives from the Crooked River Taphouse and the city of Prineville to discuss possible walking path access from Gervais park to the new Taphouse destination.
- Steve spoke with Valerie Nichols, DBA Creations Northwest, LLC regarding the parking lot paving in lieu of SDC fees on Tuesday, January 7. He asked her to provide the district with an answer by the end of January. If this group decides to pave in lieu of SDC fees there will be a formal agreement compiled and brought back to the board for a vote in a public meeting. If they decide to not pave then the district will pursue the RFP route to complete the work by the end of the fiscal year.
- The CAPRA accreditation site review will be moved up to the summer of 2026 to be able to achieve accreditation under the 2019 standards.

## 8. Public Feedback

Message Details:

First Name: Dan

Last Name: Ritchie

Email: [huntemdano@msn.com](mailto:huntemdano@msn.com)

Message: Just want to express what a wonderful job your staff did with the disc golf course in rimrock park. Thank you for taking the time and making the investment. I know several others who are also pleased with the decision to update the course.