



# Crook County Parks and Recreation District

## 1. Current significant issues –

- Steve spoke with Valerie Nichols from Creation NW regarding the parking lot paving at Gary Ward Park and Crooked River Park in lieu of SDC fees equal to the amount of work provided. They want to complete this work and will be getting us an agreement. We will have legal counsel review the agreement before presenting to the board. The work on the parking lot would begin in late June or early July.

## 2. Matters requiring board approval –

- Appointment of budget committee members in February
  - Position #3 – Liz Schuette
  - Position #4 – Paula Landrus
- The 2025-2026 Budget Calendar is in the board packet.
- Approval of the Maintenance and Operations Management Standards Plan:
  - CAPRA Standard 7.5 Maintenance and Operations Management Standard is a Fundamental Standard \*
  - The agency shall have established maintenance and operations standards that are reviewed periodically for management of all park and recreation areas and facilities, including specialty facilities such as marinas, ice rinks, golf courses, zoological facilities, equestrian facilities, aquatic or athletic facilities, nature centers, where applicable. Parks, facilities and other recreational elements should be identified according to the intended use of the area, ranging from heavily used and high developed areas to those that are lightly used and less developed via a park classification or maintenance classification system. Each of these areas should be assigned an appropriate set of maintenance standards including both recommended frequency and acceptable quality.

## 3. Compliance update – None

## 4. Progress on work plans/goals/strategic plan implementation – In shared drive.

## 5. Financial Update – Monthly reports on shared drive.

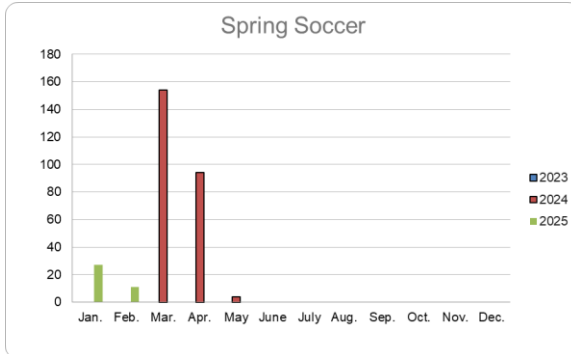
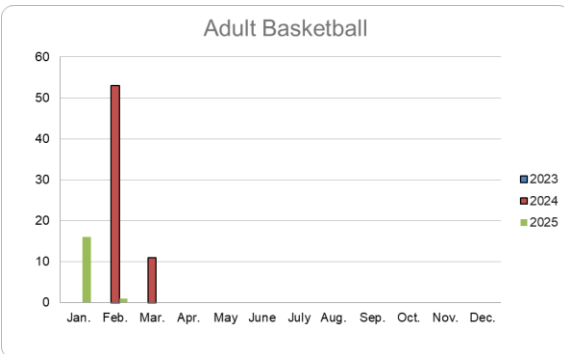
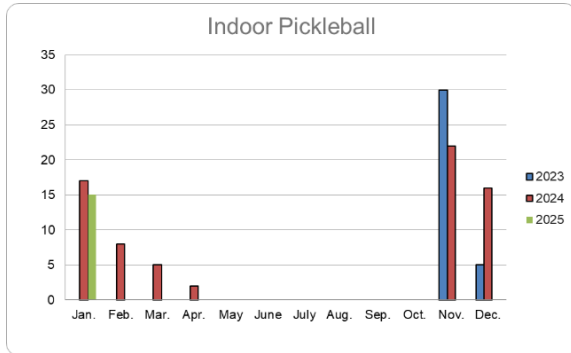
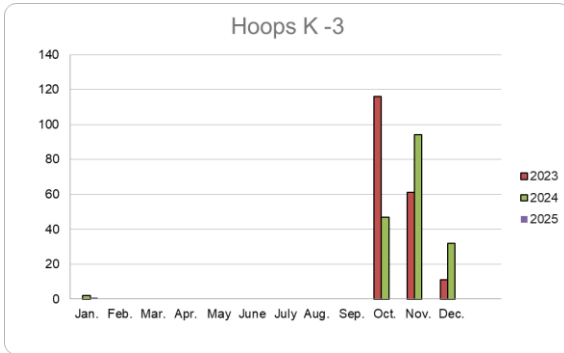
## 6. Organizational performance dashboard -

Facility Usage Report							
Location	Facility	Bookings	Total Time Booked	Base Fees	Addons	Discounts	Total Revenue
City Hall	City Plaza Plot 3	1	00:12:00:00	\$1.00	\$0.00	\$0.00	\$1.00
Juniper Art Guild	Juniper Art Guild	19	01:14:00:00	\$320.00	\$0.00	\$0.00	\$320.00
Ochoco Gym	Ochoco Gym	114	14:11:35:00	\$1,002.50	\$0.00	\$0.00	\$1,002.50
Total							\$1,323.50



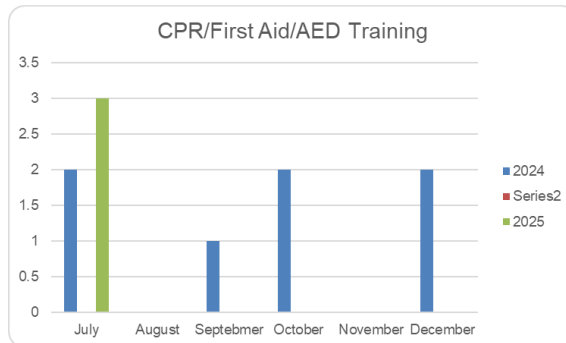
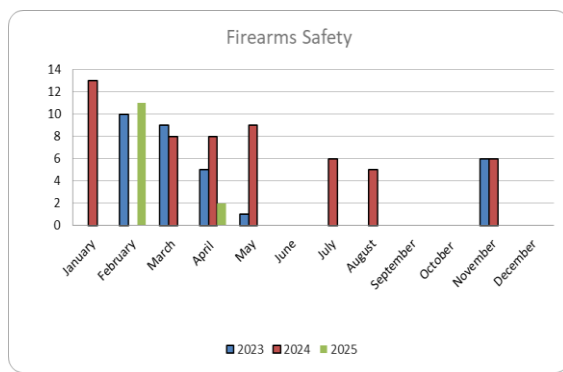
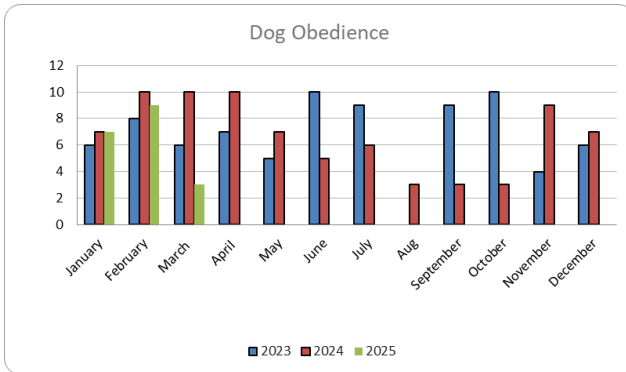
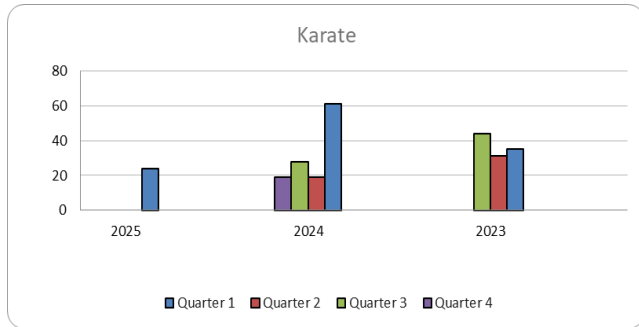
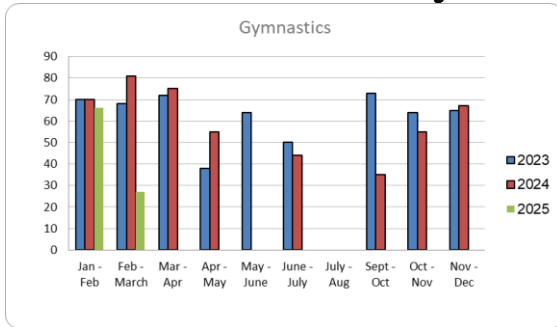
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Recreation and Athletic Program Revenue				
	Cash	Check	Credit/Debit	Total
Karate	\$ -	\$ 80.00	\$ 455.00	\$ 535.00
Pickleball	\$ 350.00	\$ 75.00	\$ 400.00	\$ 825.00
Gymnastics	\$ 115.00	\$ -	\$ 380.00	\$ 495.00
Youth Basketball	\$ -	\$ -	\$ 180.00	\$ 180.00
Adult Basketball League	\$ -	\$ -	\$ 1,360.00	\$ 1,360.00
Daddy Daughter Dance	\$ 100.00	\$ -	\$ 1,010.00	\$ 1,110.00
Dog Obedience	\$ -	\$ -	\$ 502.50	\$ 502.50
Firearm Safety	\$ 150.00	\$ -	\$ 337.50	\$ 487.50
Soccer - Outdoor	\$ -	\$ -	\$ 10.00	\$ 10.00
Spring Soccer	\$ 80.00	\$ -	\$ 2,360.00	\$ 2,440.00
Out of District Add On	\$ -	\$ -	\$ 170.00	\$ 170.00
Parks & Facilities Fees	\$ 50.00	\$ 8,747.50	\$ 2,637.50	\$ 11,435.00
Rent - Fairview/S. Main	\$ -	\$ 600.00	\$ -	\$ 600.00
<b>Totals</b>	<b>\$ 845.00</b>	<b>\$ 9,502.50</b>	<b>\$ 9,802.50</b>	<b>\$ 20,150.00</b>





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## 7. Items of Information

- The CCPRD Recreation Program Needs Assessment survey went out on Monday, January 13. We sent this by direct email to our current program participants who have registered through our automation system (3,776). We also posted it on our website and the Facebook page.
- Steve is working with Meredith Brandt to discuss the possibility of a bike park clinic and ongoing programming.
- Maureen Thompson, Beaver Works Program Manager is working on grants to have invasive species removed and native plants added to support healthy watersheds, wildlife and provide better access to the Crooked River. This would also include educational signage.



## Crook County Parks and Recreation District

- Steve and Donna met with Brenda from Sensiba (auditing firm) on Monday, January 13. There was a phone call with Caselle to ensure we have reporting completed that the audit firm will use.
- Steve participated in the Pacific Power Blueprint South Community Working Group meeting on Tuesday, January 14. This was the 3<sup>rd</sup> of 4 meetings scheduled.
- Steve, Larry, Tasha and Cliff participated in field inspections with Little League on Thursday, January 16. This is a requirement to be submitted to Little League each year.
- Steve and Andrea met with Chief Jeff Profio from the City of Prineville Police Department. We discussed working with them to make sure we have safety plans in place to meet standards in Chapter 8 of CAPRA (Public Safety, Law Enforcement, Security). The city will also be working with their legal council to add the Parks Rules and Regulations as an Ordinance at their February 25<sup>th</sup> meeting.
- Steve participated in a meeting with the city of Prineville to review conceptual designs for the Aquatics and Recreation Centers at Barnes Butte on Thursday, February 6.
- Steve, Donna and Dawn participated in the SDAO Annual Conference in Bend on Friday, February 7 and Saturday, February 8.

### 8. Public Feedback

Hello...

Thank you for including me in this E-mail, and for the opportunity to participate in this Survey.

However, I don't believe that the Survey applies to me, and I should not fill this out, since I am not a resident of Crook County. I don't think it would be fair to County residents for me to influence the direction of your program since I do not live in the community (although I would like to, someday)!

I believe that I am receiving this E-mail because I rented out the small building in the Park (there across the creek from Starbucks...I don't remember the name of it) in Prineville back in September of 2022. We had a gathering there after my mother's memorial service at the cemetery.

I do want to tell you that the staff person at the office was very, very helpful in securing the time for our reservation, and I thought that the rental price was very reasonable. We were very happy with the facility and the park (people could sit inside if they wanted air conditioning, or they could sit outside on the beautiful grounds of the Park).

I just wanted to thank you again for being helpful and making that rental work so well for us!

Sincerely,

...Barry



# Crook County Parks and Recreation District

Barry E. Busse, ACTAR #1844

Columbia Pacific Investigations -

Accident Reconstruction and Forensic Analysis

2302 SE Barnes Road

Gresham, OR 97080

503-807-5828

[pbbarryb@gmail.com](mailto:pbbarryb@gmail.com)