

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regularly scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at Juniper Art Guild 1635 SE Mountain View Dr; Prineville, OR on October 16, 2024, was called to order by Ms. Henderson at 5:15 p.m. Due to technical difficulty, the meeting was paused at 5:22 p.m. and resumed at 5:23 p.m.

BOARD MEMBERS: Darlene Henderson, Ruthie McKenzie, Jeff Huntley, Scott Davis

STAFF: Donna DeHaan, Steve Waring, Dawn Brinson

GUESTS: Eric Blaine, Sherril Wallace, Devin Koehn, Audra Shrauger, Jonathan Chatman, Jessy Ryan, Prineville Review via Zoom

PUBLIC COMMENTS:

- Sherril Wallace said she was in California for three days and swam in a pool while there. She will appreciate it when Prineville has a new pool.

ADDITIONS TO AGENDA: None

FOUNDATION REPORT: Ms. McKenzie reported:

- Ghost Town will be held for six days this year, October 18, 19, 20 and 25, 26, 27. The Crook County High School drama club will have the haunted house. There will be a little kids boo hour from 5:00-6:00 p.m. each night before the haunted house opens.
- Mr. Waring added that at the Drive In Movie on October 4th there were 396 participants and 100 vehicles. The Foundation sold about \$1,500.00 in concessions. Mr. Davis asked if there was a fee to enter the movie. Mr. Waring stated that there was no entrance fee but there may be a charge next year. The movie was Inside Out II.

MANAGEMENT/FINANCIAL REPORT: Mr. Waring reported:

- Mr. Waring and Ms. DeHaan met with representatives from BOR and the Oregon State Marine Board at Haystack on September 12th to discuss possible grants for work at Haystack and Ochoco Lake campgrounds.
- Mr. Waring and Tasha Lundbom met with Devin from CC Little League. CCPRD is working with Little League to provide labor to change out the two softball fields at Crooked River Park with Diamond Dust infield material.
- Mr. Waring and Ms. DeHaan met with representatives from the City of Prineville for a quarterly meeting on Tuesday, September 24th. Steve went to the city council meeting that evening where Casey Kaiser presented an update on the Barnes Butte Recreation area. The conceptual design for the recreation and aquatic center is proceeding and Mr. Waring will participate in the design meetings.
- Mr. Waring participated in the Crook County Foundation leadership committee meeting on September 26th. This committee is working to bring back the Leadership Crook County program.
- Mr. Waring participated in a feasibility meeting with the school district, county, and city representatives to discuss collaboration efforts to identify open facilities and space in the community and work together to meet the master plan needs of the community. There will be a followup meeting scheduled.
- Mr. Waring participated in the Pacific Power Community Working Group presentation on September 30th. Future working group meetings will take place along with public meetings for input. The project will bring power lines from south of Prineville to a substation in the Chiloquin area.
- Mr. Waring participated in the National Recreation and Parks Association annual conference in Atlanta, GA October 7-11th.
- The We-Go-Swing was scheduled to arrive in Prineville on October 3rd with installation scheduled for October 7th. Once the installation is complete the pour in play will be added and the inclusive playground will be completed. Mr. Waring will submit the information for the Oregon Parks grant.

PRIOR MINUTES:

- Mr. Huntley made a motion to accept the meeting minutes from September 11, 2024, as presented; Ms. McKenzie seconded; all in favor including Mr. Davis and Ms. Henderson.

NEW BUSINESS:

MOTION TO APPROVE DISTRICT EFT'S AND CHECKS:

- Mr. Davis asked about check 44592 to Armor Zone. Ms. DeHaan explained that this is a combination of flag, tackle and soccer jerseys and that the accounting system only prints the first description of the entry on checks.
- Ms. McKenzie asked about check 44624 to First Interstate Bank. Ms. DeHaan explained that this check was a combination of twelve employees' credit card statements and the accounting system only prints the first description of the entry on checks.

Mr. Davis made a motion to approve EFT's and checks #44563-44728 as provided; Ms. McKenzie seconded; all in favor including Mr. Huntley and Ms. Henderson.

MOTION TO APPROVE THE RELEASE OF CLAIM OF EASEMENT:

- Eric Blaine from Crook County Legal Counsel presented information regarding the release of an easement on tax lot 300 which is approximately 4.50 acres of land near the roundabout at Hwy 126 and Tom McCall Road.

Ms. McKenzie made a motion to approve the release of claim of easement; Mr. Davis seconded; all in favor including Ms. Henderson and Mr. Huntley.

MOTION TO APPROVE RESOLUTION #214-2024 APPROVING THE ADMINISTRATIVE POLICY AND PROCEDURES MANUAL:

- This motion will be moved to the next meeting due to not having the full board present for a vote.

MOTION TO APPROVE THE PARTNERSHIP AGREEMENT WITH EARTHWIN GLOBAL, INC FOR THE EPA COMMUNITY CHANGE GRANT APPLICATION:

- Mr. Waring explained that Earthwin Global has done cleanup along Crooked River near Kiosk Park and would like to continue using the help of volunteer high school students. Earthwin Global has done a lot of networking in the community to gain support and has applied for a grant and are asking CCPRD to become a partner.

Mr. Davis made a motion to approve the partnership agreement with Earthwin Global, Inc for the EPA community change grant application; Mr. Huntley seconded; all in favor including Ms. McKenzie and Ms. Henderson.

MOTION TO REALLOCATE CAPITAL IMPROVEMENT FUNDS IN THE AMOUNT OF \$15,000 FROM THE RIMROCK DOG PARK TO PURCHASE DIAMOND DUST BALL FIELD INFILL FOR CROOKED RIVER PARK:

- Mr. Waring stated that the cost to upgrade two of the ball fields at Crooked River Park was more than expected and transferring the funds from the dog park will help cover the cost. The Rimrock dog park improvements will be re-added to the budget for FY 24-25.

Mr. Huntley made a motion to approve the reallocation of funds from Rimrock Dog Park to Crooked River Park for the purchase of Diamond Dust; Ms. McKenzie seconded; all in favor including Mr. Huntley and Ms. Henderson.

MOTION TO APPROVE PROPOSAL FOR PARKING LOT PAVING AND LINING AT CROOKED RIVER PARK AND GARY WARD PARK:

- Mr. Waring stated that he only received one proposal so the deadline has been extended for more bids and the motion will be moved to the next meeting for approval.

OLD BUSINESS: None

GOOD OF THE ORDER:

- Ms. McKenzie stated that she visited Kah-Nee-Tah Resort on Monday October 14th and the lazy river was wonderful.

- Ms. DeHaan stated that she, Steve Waring, Andrea Weaver and Tasha Lundbom will be attending the ORPA Conference in Sunriver October 23rd-25th.
- Jonathan Chatman, Safety Officer for CC Little League, stated that he was attending the meeting for the experience.
- Devin Koehn, Point of Contact for CCPRD and CC Little League, stated that he was at the meeting to represent the Little League kids. He said there were over 600 kids in Little League this year and they expect more next year.
- Jessy Ryan, Vice President of CC Little League, stated she was attending the meeting to learn and to introduce herself and get as much information as she could so she can get the program where it needs to be.

NEXT MEETING DATE & ADJOURNMENT:

Ms. Henderson adjourned the regularly scheduled board meeting at 6:34 p.m. The next regular board meeting will be November 13, 2024 at 5:15 p.m. at Juniper Art Guild; 1635 SE Mountain View Dr; Prineville, OR.