

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The regularly scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at Juniper Art Guild 1635 SE Mountain View Dr; Prineville, OR on January 10, 2024 was called to order by Mr. Davis at 5:15 p.m

BOARD MEMBERS: Scott Davis, Ruthie McKenzie, Rob Gray, Jeff Huntley, Darlene Henderson via Zoom

STAFF: Donna DeHaan, Steve Waring, Dawn Brinson

GUESTS: Linda Haden and Sherril Wallace

PUBLIC COMMENTS:

- Sherril Wallace said she is ready for a new pool and recreation facility.

FOUNDATION REPORT:

- The Foundation had a meeting and discussed Santa's workshop.
- The next event will be the Daddy Daughter Dance on February 10, 2024.
- The new playground at Stryker Park is now complete. John Bond would like to give recognition plaques to the companies who gave in kind donations.

MANAGEMENT/FINANCIAL REPORT:

- Mr. Waring stated that the decision was made by the county board and the fairgrounds board that they want to build an RV Park but do not want it operated by CCPRD.
- Mr. Waring discussed annexation and there is a team of University of Oregon students that may be able to help with research on the project.
- Mr. Waring stated the pool heater installation has encountered issues and other work needs to be done to bring the system up to code.
- Mr. Waring stated the HR Employee handbook is in the final stages of completion.
- Mr. Waring stated he was elected to be the President of the Crook County Foundation and will serve a one-year term.
- Mr. Waring stated he was selected to be a visitor for the Commission for Accreditation of Parks and Recreation Agencies in New Mexico in May.
- Mr. Waring stated that there will be a town hall meeting for the lighting in Davidson Field on Tuesday, January 16, 2024 at Carey Foster Hall.
- Mr. Waring stated the 2-5 playground at Stryker Park is now open.
- Mr. Waring stated he will be talking with Wildwood Playgrounds regarding a bid for the Inclusive playground.

PRIOR MINUTES: Mr. Gray made a motion to accept the minutes from December 13, 2023 as presented; Ms. McKenzie seconded; all in favor.

NEW BUSINESS:

AUDIT PRESENTATION AND MOTION TO APPROVE THE FY 2022-2023 AUDIT

- Brenda Bartlett with Sensiba went over the findings in the Compliance and Financial audit. Ms. McKenzie made a motion to approve the audit; Mr. Huntley seconded; all in favor.

MOTION TO APPROVE RESOLUTION #205-2024 – RESOLUTION TO AUTHORIZE THE IMPLEMENTATION OF A PLAN OF ACTION

- Mr. Gray made a motion to approve; Mr. Huntley seconded; all in favor.

MOTION TO APPROVE EFTS AND CHECKS:

- Mr. Davis asked what the bill for First Interstate Bank for iCloud storage Larry's phone was for. Ms. DeHaan stated that First Interstate Bank is Larry's credit card and only the first item on the statement in the description is printed.
- Ms. McKenzie made a motion to approve EFTs and checks #43721-43791 as provided; Mr. Huntley seconded, all in favor.

OLD BUSINESS:

DISCUSS FEES FOR ICE, WOOD & WORMS/TABLE & CHAIRS

- Mr. Waring stated that he would like to increase the price of ice from \$3.00 to \$5.00 per 7 pound bag, from \$5.00 to \$7.00 per 20 pound bag and would also like to increase bundles of firewood from \$5.00 to \$7.00. Worms would remain the same price at \$5.00.
- Mr. Waring also stated that he would like to increase the tables & chairs rental fee from \$150.00 to \$250.00 for in district residents and \$375.00 for non-residents.
- Mr. Huntley made a motion to approve the price increases; Mr. Gray seconded; all in favor.

DISCUSSION REGARDING SDC FEES FOR ACCESSORY DWELLING UNITS

- Mr. Waring stated he was contacted by the operations manager of Crook County asking about our SDC Fees and if we charge SDC Fees on ADU's. SDC fees are charged for new construction, not additions to existing dwellings. Mr. Waring would like the fees to remain the same and make no changes at this time.
- Ms. McKenzie made a motion to leave the SDC Fees regarding ADU's as is; Mr. Huntley seconded the motion; all in favor.

GOOD OF THE ORDER:

- Ms. McKenzie said she was impressed with the installers of the new playground at Stryker Park and feels that they earned every dollar.
- Mr. Huntley asked if there has been any reaction to the installation of lighting at Davidson Field. Mr. Waring said he has seen some comments on Facebook saying it's much needed.

NEXT MEETING DATE & ADJOURNMENT:

Mr. Davis adjourned the regularly scheduled board meeting at 6:53 p.m. The next regular board meeting will be February 14, 2024 at 5:15 p.m. at Juniper Art Guild; 1635 SE Mountain View Drive, Prineville.