

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR on September 12, 2018 was called to order by Mr. Logan at 5:20 p.m.

BOARD MEMBERS: Jeremy Logan, Darlene Henderson, Carol Benkosky

STAFF: Duane Garner, Donna DeHaan

GUESTS: Dick Hollenbeck, Colleen Ferguson

CROOK COUNTY PETITION TO ANNEX: The petition to annex four Crook County properties into the Crook County Parks and Recreation Special District was presented for the board members to sign. Colleen Ferguson, notary, was present to complete the paperwork. These four properties are located on top of the grade near Facebook.

PRIOR MINUTES: Mr. Logan asked when the minutes were added to the Drive. Ms. DeHaan stated the day before and then corrected herself that they were added to the website the day before and added to the Drive the prior week. They are located under the previous board meeting file since they are minutes for that date. Mr. Logan asked that they be placed with the new board information until they are signed and then can be moved to the correct file.

Ms. Benkosky made a correction to the minutes regarding the wording about the Elm Street bridge. The revision reads as follows: CCPRD talking with the City to see if they are going to install a pedestrian bridge near the fire station to meet pedestrian access requirements from ODOT during Elm Street bridge replacement. Ms. Henderson made a motion to accept the minutes as revised regarding the Elm Street bridge; Ms. Benkosky seconded; all in favor.

APPROVAL OF BILLS:

- Mr. Logan asked what we paid Oregon Correction Enterprises for. Mr. Garner stated it was for more items for the picnic tables.
- Ms. Benkosky asked about the Bulldog bill for \$2900.00. Mr. Garner stated it was for the design and printing of the recreation guide.
- Mr. Logan asked if Bank of the Cascades was for the pay-off of the rental house on South Main St. Mr. Garner stated it was.
- Mr. Logan asked what Mica Stafford was paid for. Mr. Garner stated she was the dance instructor for various dance classes.
- Mr. Logan asked what Coyle Outside for \$1075.00 was. Ms. DeHaan found the invoice and Mr. Garner stated it was for a wilderness survival camp that Eli Tomlinson put on.
- Mr. Logan asked what we paid Joe Phillips for. Mr. Garner stated it was for a new irrigation pump at Stryker.
- Mr. Logan asked what we paid JC Reed for. Mr. Garner stated it was equipment repair.

Ms. Henderson made a motion to approve bills in check sequence 36808 through 36935; Ms. Benkosky seconded; all in favor. Mr. Logan asked why the sequence of checks did not include all of the check numbers. Ms. DeHaan stated the option to include the payroll checks was not showing up on the report anymore. Mr. Garner stated Cassy Sykes had been working on making some changes in Business Works and that might be what happened. Mr. Logan asked that Ms. Sykes be contacted and asked why the payroll was not on there as he did not like approving the bill sequence without all of the check numbers listed even though the heading had the sequence specified.

DIRECTORS REPORT: Mr. Garner asked the board to review his report and he gave a highlight of each item.

- **Country Opportunity Grant** – Mr. Garner is working on a grant for the RV park. The main priority is repaving in the park. Upgrading of electrical in the sites will be done this winter and all the site should be ready for new

asphalt next summer. He would like to include paving the parking lot for the tent sites. He is also planning on including paving a path across the Rimrock bridge to provide access to Meadow Lakes Golf Course so visitors can drive to the golf course from the RV Park. Ms. Benkosky asked if this would include driving across a state highway as that might be an issue.

- Mr. Garner is planning on meeting with the fair board September 17, 2018 to see if they would be willing to allow the RV Park to expand onto the fairgrounds property to allow up to 15 more extra wide back-in sites to the Park. These would be able to tie into the Park's existing infrastructure. Mr. Logan suggested having visuals for the meeting would be beneficial along with estimated increases in income to share with the Fair Board.
- **New Playground** – Mr. Garner stated that Linda Haden with the Parks and Rec. Foundation Board is hitting this hard. The Foundation Board brought in a designer from Leathers Playgrounds and paid for a conceptual drawing. He also passed around a handout showing musical playground instruments from Freenotes -Harmony Park that could be incorporated in the design. The school kids at Barnes Butte Elementary met with the designer and were asked to draw what they wanted in a park. The designer took all the input and came up with a draft of the playground. This would be located in Stryker Park near the Splash Pad. Mr. Garner is skeptical on FEMA approval due to flooding. Ms. Benkosky asked about the surface, if it was rubber. She was concerned there might be an issue with drainage and DEQ.
- **RFPs** – Mr. Garner is working on two separate RFPs; one for the skate park and one for the pickleball courts. He is thinking he can start getting bids in October or November.
- **RV Park Monthly Guests** – Monthly guests are kept to about 20 in the summer, but in the winter we are able to convert more sites to monthly. These monthly sites are filling up. There are a total of 81 sites at the RV Park.
- **Ochoco Lake** – Issues have come up at Ochoco Lake with people exceeding the 14 night stay maximum. They are going online and booking back to back. We are working on this. The rule is they can stay for 14 nights in a row and then have to leave for 3 days before staying another 14 days.
- **Haystack Reservoir** – Ms. Henderson asked what was happening with Haystack Reservoir. Mr. Garner stated he has not met with Lynette Ripley from BOR yet, but will be setting up a meet toward the end of Oct.

OLD BUSINESS:

COMP PLAN TIMELINE: Eric Klann with the City is waiting on some grants the City applied for. It looks like it will be the end of October for the RFP to be completed. A firm will be selected by the first of the year to do the comp plan. It could take about nine months from the start. The Chamber has applied for a grant through Travel Oregon and if they receive it they could come to the table with money to be included in the plan as a representative of the economic and tourism component for the citizens.

CONCEPTS TO ADD TO THE RFP FOR COMP PLAN: Ms. Henderson asked about the YMCA as an option for operation funding for the pool. Mr. Garner stated that Linda Adams and Zuanne Neal of the Pool Advisory Committee looked into it and there is the potential. Mr. Garner stated that he and Eli Tomlinson attended the Kiwanis lunch and all people wanted to talk about was the pool and politics.

NEW BUSINESS:

COUNTY OPPORTUNITY GRANT: Resolution 178-2018 Resolution Authorizing Application For Grant was presented to the Board. Ms. Benkosky made a motion to approve Resolution 178-2018; Ms. Henderson seconded; all in favor.

COMMITTEE REPORTS:

POOL ADVISORY COMMITTEE: Nothing new.

CROOK COUNTY PARKS AND RECREATION FOUNDATION: They are working on a new playground. Work is starting on Santa's Workshop for this year. This has been an event for more than 20 years and is very well attended. Mr. Garner would like to see sponsorship instead of the current charge for this event. This event is held at Carey Foster Hall and there is not enough space. The possibility of getting crafters to help with this event and possibly pay them is a consideration. Mr. Hollenbeck stated that the Lions are already setting food aside for this event and will be selling food again this year.

CHAMBER OF COMMERCE – TOURISM COMMITTEE: The committee consists of Casey Kaiser, Kim Daniels, Greg Curry, Karen Smith of the Crook County RV Park and Mr. Garner is the chair. The committee is interest in a float way on the Crooked River. CCPRD owns about 4 acres of South Main Street property including Rimrock Park that is along the potential designated float way. The Fair Board controls the other piece of property. They are coming up with concepts for the property and float way.

ANNOUNCEMENTS:

- Mr. Garner stated that there are issues arising with Pickleball users. He stated there are two different types of players; competitive and recreational. Pioneer Gym is striped for indoor Pickleball. He said the he is considering starting a recreational and competitive league in the summer of 2019.
- Ms. Henderson stated she is continuing to try to meet with counsel members to discuss CCPRD business and our strategic plan. She met with Dean Noyes for coffee and asked him what the counsel thought of CCPRD. It seems that they don't really have a concept of what CCPRD does. She did ask him if he realized that the Splash Pad is owned by the city and he did not.
- Mr. Hollenbeck stated the Lions have received a \$3000 grant for a new lion head fountain to be placed at the entrance of the play structure on Juniper Street; AKA the Castle Park. The old lion head fountain was in place in Ochoco Creek Park from 1962 to 1998. This is an ADA drinking fountain. The Lions have been approached about a Boy Scouts Eagle Project and they are looking at having them do the pavers around the lion head fountain. Ms. Benkosky asked if it would be ADA accessible to get to the fountain. There will be a pathway to the pavers that will be accessible from the road. Mr. Hollenbeck also provided information to Ms. Benkosky from a Lions publication about free Trex benches with the collection of plastic bags. It takes 400,000-500,000 plastic bags for one free bench.

NEXT MEETING DATE & ADJOURNMENT:

Mr. Logan adjourned the regular scheduled board meeting at 7:05 p.m. The next regular board meeting will be September 26, 2018 at 5:15 p.m. at 296 S. Main St, Prineville.