

**CROOK COUNTY PARKS & RECREATION DISTRICT  
296 S. MAIN STREET  
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR on August 22, 2018, was called to order by Mr. Logan at 6:28 p.m.

**BOARD MEMBERS:** Jeremy Logan, Darlene Henderson, Ruthie McKenzie, Carol Benkosky

**STAFF:** Duane Garner, Donna DeHaan

**GUESTS:** None

**PRIOR MINUTES:** Ms. Henderson made a motion to accept the prior minutes from August 8, 2018 as presented; Ms. Benkosky second; all in favor

**APPROVAL OF BILLS:**

- Mr. Logan asked what we got for \$11,125.74 from Open Air Cinema. Mr. Garner stated it was for a 16' inflatable screen and the PA system for Movies in the Park.
- Ms. Benkosky asked if the \$65,000 to the County was the transfer of funds for the RV Park; Mr. Garner stated it was.
- Mr. Logan asked why the increase in voided checks. Ms. DeHaan stated the description sometimes goes onto a second check stub thus voiding the check portion and there were 5 checks that needed reprinted as the paper was put in the printer incorrectly.

Ms. McKenzie moved to approve the bills in check sequence 36760 through 36807; Ms. Benkosky seconded; all in favor.

**DIRECTORS REPORT:** Each member reviewed the Director's report. Ms. McKenzie asked about the Y project. Mr. Garner stated it looks like ODOT and the city will do power likely next spring. The pump still kicks off. Ms. Benkosky asked about the water rights issue. Mr. Garner stated he brought that up today and made it clear to the city. CCPRD will continue to maintain and manage the area.

**OLD BUSINESS:**

**CCPRD ANNEXATION:** Mr. Logan summarized the meeting with the pool committee regarding annexation. The committee agreed with planning and voted in favor of annexation. They will stay a committee and work on a couple of things; funding and the cost for the pool.

**NEW BUSINESS:**

**JOINT PLANNING WITH THE CITY OF PRINEVILLE:** Mr. Garner and Mr. Logan met with Eric Klann, City Engineer and Mr. Garner also spoke with Steve Forrester, City Manager. There was a positive response for joining forces to develop a master plan together. Ms. Henderson will continue efforts to talk with city counsel members to educate them on "what we want." Mr. Garner spoke with Bend as they recently did an RFP master plan. Bend shared their plan with Mr. Garner. Mr. Garner will put the RFP on the Goggle Drive for the Board. Mr. Garner sent the final plan from Bend to Mr. Klann with modifications. His hope is to come together with the city to hammer out details hopefully in 1-2 months. Ms. Benkosky asked if Bend would be willing to come to the Board meeting to present their plan to us and what they encountered during the process. Mr. Garner stated he was sure they would, but we should wait until we are further along in the process.

**RV PARK COUNTY OPPORTUNITY GRANT:** Mr. Garner is going to pursue a County Opportunity Grant for projects pertaining to the RV Park. A list of projects already budgeted for was provided to the Board members.

**OCHOCO LAKE EAST BOARD RAMP PROJECT:** Mr. Garner received a call from a businessman in town regarding possible boat ramp access on the east end of the parking lot at Ochoco Lake. The idea is this ramp could be an unimproved gravel road that is chained off for use only of nonmotorized boats, kayaks, canoes with a possible rail system to guide these items down to the water. When the main ramp is unusable due to water levels, the possibility of opening up the unimproved ramp for motorized boats could be an option. He referred the gentleman to Ochoco Irrigation District.

Mr. Garner also talked with Russ Rhoden at OID and he is going to recommend support from his board. Mr. Garner stated this could be a project that CCPRD could do most of the work on themselves. He will approach the Oregon Marine Board to pursue this idea and get more information. Mr. Logan asked approximately how many feet this project would be. Mr. Garner stated approximately 150 feet.

**BUDGETED PROJECTS AND TIMELINES FOR FALL/WINTER 2018:** Mr. Garner presented the Board with a handout titled Projects: Fall/Winter 2018. He went over the list with the Board. Please see accompanying list for details.

Mr. Garner stated that Ochoco Lake will have hosts through the winter for the first time this year.

Ms. Benkosky asked about the Elm Street project; CCPRD talking with the City to see if they are going to install a pedestrian bridge near the fire station to meet pedestrian access requirements from ODOT during Elm Street bridge replacement. Mr. Garner is heading it up.

Ms. Benkosky asked about the Health Department interns. Mr. Garner stated they had already moved into the rental house.

**RENTAL HOUSE ON SOUTH MAIN STREET:** Ms. Sykes asked the Board if they would like her to pay off the rental house on South Main Street. Ms. McKenzie made a motion to pay off the rental house on South Main Street and for Ms. Sykes to maintain the accounting as is for the rental income and expenses; Ms. Henderson seconded; all in favor.

#### **COMMITTEE REPORTS:**

**POOL ADVISORY COMMITTEE:** There was a joint meeting of the Pool Advisory Committee and the CCPRD Board (with Mr. Logan and Ms. Benkosky representing the CCPRD Board) on August 9, 2018. Ms. Benkosky reported that the pool committee wanted to separate the pool and the annexation. There was a lot of discussion at the meeting regarding the separation and why the Board strongly disagreed with this approach. Mr. Logan stated the pool committee also kept referring back to the point that no one has approached the County for the pool bond. The pool committee voted they would be in favor of annexation at this point, but would like to see a plan first. The committee voted to remain a committee with the understanding there was going to be a hiatus at this time.

**CHAMBER OF COMMERCE TOURISM COMMITTEE:** Mr. Garner is the chair of the Tourism Committee. He has involved Karen Smith, RV Park Manager in the committee. Casey Kaiser, former Board member, is on the committee for the City side. They are looking at a water trail project down the Crooked River, including the BLM campgrounds along the way into town. There are grants available for projects of this type. Crooked River Park and the Library Park already have put in/take out areas. The possibility of extending down to the wetlands is also being looked at.

**BANK SAFE DEPOSIT BOX:** The Board agreed to have Ms. DeHaan added to the safe deposit box list. Mr. Garner stated there was no need for a motion.

**ANNOUNCEMENTS:** Ms. McKenzie received a letter regarding noxious weeds along Ochoco Creek. Mr. Garner stated he would look into this.

#### **NEXT MEETING DATE & ADJOURNMENT:**

Mr. Logan adjourned the regular scheduled board meeting at 7:47 p.m. The next regular board meeting will be September 12, 2018 at 5:15 p.m. at 296 S. Main St, Prineville.