

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR on June 13, 2018 was called to order by Mr. Logan at 5:16pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Ruthie McKenzie, Carol Benkosky

STAFF: Duane Garner, Donna DeHaan, Hannah Hamlin

GUESTS: None

PRIOR MINUTES: Ms. McKenzie moved to approve the prior minutes from May 23, 2018 as presented, Mr. Kaiser seconded; all in favor.

Ms. McKenzie moved to approve the prior minutes from the Work Session on June 9, 2018, Mr. Kaiser seconded; all in favor.

APPROVAL OF BILLS:

- Mr. Garner stated that the quarterly report of the financial accounting will be available at the next meeting.
- Mr. Logan asked what the \$50 reimbursements are for to the staff; Mr. Garner stated that it is reimbursement for cell phones used as business lines.
- Mr. Logan asked if the Crook County IT will be a recurring expense; Mr. Garner stated that it is as needed.
- Mr. Logan asked what the Thurston High School Baseball is being paid for; Mr. Garner stated that there is a baseball tournament this weekend and it pays the entry fee.

Mr. Kaiser moved to approve the current check sequence 36348 through 36422, Ms. McKenzie seconded; all in favor.

DIRECTORS REPORT: Mr. Garner stated:

- The RV Park tent site renovations are almost completed.
- The floating restroom is successfully in Ochoco Lake and ready for use by boaters. The online reservation has been live for only a few days and it has been successful thus far.

BOARD INPUT:

- Mr. Logan asked for an update on the guest from a previous meeting concerning the Yellowpine Park; Mr. Garner stated that he had a short email exchange with the Chief of Police discussing about Mr. Vieu's concerns, no further conversations or actions have been made towards addressing the problem. Signs will be made, but there is no timeline determining when.
- Mr. Logan asked on the progress with the agreement with Housing Works; Mr. Garner stated that all the paperwork is finished. Ms. Benkosky asked what was needed to be done before starting recreation classes in the gym. Mr. Garner stated that the City has installed the water meter already but CCPRD will need to install the irrigation system. The gym is estimated to be ready for use in mid-September.
- Mr. Logan asked how setting up for the pool to open is going; Mr. Garner stated that the Swim Team has been in the water practicing since May 28th and the pool is set to open for the public June 14th. The kiddie pool had the indoor/outdoor carpet removed and is still being worked on, it will open the following week.

NEW BUSINESS MANAGER DONNA DEHAAN: Mr. Garner introduced Ms. DeHaan to the board as the new Business Manager. Ms. DeHaan started working June 4th and is quickly catching on to all the work duties required from her.

NEW BUSINESS:

AGENDA FOR JOINT MEETING WITH CITY COUNCIL AND COUNTY COURT: Mr. Garner stated that he has requested to be on the County Court Work Session June 19th. He has not heard back if the request was approved, but will notify the board when it is.

Mr. Logan presented to the board a draft letter for discussion that CCPRD would like to present to the County Court during the work session meeting. Mr. Logan stated that he will make the given adjustments and send out the final draft letter to Mr. Garner and the members of the board before presenting it at the meeting. Ms. Benkosky asked what the strategy is for moving forward with the presentation, Mr. Logan stated that he will draft a bullet point outline hitting the objectives of discussing the pool, the needed expansion, and the large amount of appreciation that CCPRD receives from the whole of Crook County. After giving the strong talking points, Mr. Logan wishes to leave the County Court with the letter of the new proposal of the reformation of the Park Boundary.

ROLE OF POOL ADVISORY COMMITTEE: Mr. Garner stated that no meeting will be scheduled for the time being, but an email will be sent out to all the members of the committee detailing updated information on the discussion from the District Board.

REPLACEMENT OF CREATION STATION PLAYGROUND: Mr. Garner stated that the Parks and Recreation Foundation Board recently had a meeting and discussed the possibility of replacing the Creation Station Playground that is in Ochoco Creek Park. The Foundation hired Leathers and Associates to conduct a on-site evaluation of the play structure and stated that the playground is in fair condition for how old it is, but it is not up to all safety codes. Mr. Garner stated his interest in seeing if the playground site can be moved over to the Stryker Park area near where the new splash pad is being built. Stryker Park is in a flood zone and there are FEMA restrictions on this property that would need to be worked through in order for this site to be approved.

Mr. Garner stated that he is giving a presentation to the Local Government Grant Committee June 20th, on the grant proposal for the Skate Park, Pickleball Courts, and parking along Juniper St. CCPRD will know if the grant is approved within two weeks of the presentation.

OUT OF DISTRICT FEES: Agenda item removed.

ADD DONNA DEHAAN AS CHECK SIGNER ON CHECKING ACCOUNT: Mr. Kaiser moved to approve Ms. DeHaan to be a signer on all checking and saving accounts, Ms. Benkosky seconded; all in favor.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the meeting at 7:15pm. The next regular scheduled board meeting will be June 27, 2018 at 5:15pm, at 296 S. Main St, Prineville.