

**CROOK COUNTY PARKS & RECREATION DISTRICT  
296 S. MAIN STREET  
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR on June 26, 2018.

**BOARD MEMBERS:** Jeremy Logan, Ruthie McKenzie, Carol Benkosky

**STAFF:** Duane Garner, Donna DeHaan

**WORKSHOP:** The above members and staff first attended a workshop with City Council, Crook County Court, and Crook County Parks and Recreation District at City Hall Council Chambers, 387 NE Third Street, Prineville, OR, on June 26, 2018 at 5:15 p.m. Discussion took place regarding CCPRD boundaries, the issues CCPRD are facing, the appropriate level of funding needed by CCPRD, options to correct the situation, and the CCPRD Board's proposal. Please see attached paperwork.

The board members and staff reconvened at 296 S. Main Street, Prineville, OR and the Board meeting was called to order at 6:40 p.m. by Jeremy Logan.

**PRIOR MINUTES:** Ms. McKenzie moved to approve prior minutes from June 13, 2018 as presented, Ms. Benkosky seconded; all in favor.

**APPROVAL OF BILLS:**

- Mr. Logan asked about spending \$23,695 for tables; Mr. Garner stated it was for new picnic tables.
- Ms. McKenzie asked what the Naked Forge bill was; Mr. Garner stated it was for park signs.
- Ms. Benkosky asked what the City of Prineville bill was for; Mr. Garner stated it was the water and sewer bills.
- Ms. Benkosky asked what the Bullseye bill was for; Mr. Garner stated it was for baseball shirts and was an in and out payment where they were paid for in the participant fees.
- Ms. Benkosky asked what the Kinzer's Camp Firewood bill was for; Mr. Garner stated it was Ochoco Lake and was another in and out payment.
- Mr. Logan asked what the Cascade Ice bill was for; Mr. Garner stated it too was for Ochoco Lake and was also an in and out payment.
- Mr. Logan asked what the Brittingham bill was for; Mr. Garner stated it was for the phone network system.
- Ms. McKenzie asked what the BendTel bill was for; Mr. Garner stated it was the internet provider.

Ms. Benkosky moved to approve the bills in check sequence 363423 through 36483, Ms. McKenzie seconded; all in favor.

**DIRECTORS REPORT:**

Mr. Garner stated:

- We are having phone system issues and have recently switched to Century Link. Still working on issues.
- Tent sites are all done at the RV Park and look very good.
- Ochoco Lake is busy with paving happening at some of the sites and at the restroom for ADA purposes.
- Bill Siers, CCPRD full time mechanic, resigned and his last day is Friday, June 29, 2018. Will be advertising soon. The question of contracting out for a mechanic was raised. Mr. Garner discussed it was tried before and did not work and was expensive.
- Splash Pad is underway.
- The carnival is in town.
- The Local Government Grant for the pickleball courts, skate park and parking was awarded to CCPRD at roughly \$280,000. Mr. Logan asked where we were in the ranking and Mr. Garner stated we were about in the middle.
- Foundation Board has had an analysis done of the playground in Ochoco Creek Park as it is reaching its life expectancy. The Board would like to see the analysis.

**OLD BUSINESS:**

**EXPANSION OF CCPRD BOUNDARIES:**

Discussion was had regarding the work session held with the City Council and Crook County Court. Mr. Garner talked about the pool committee. He would like to have information coming from the board to the pool committee.

**REVIEW OF BOR CONTRACT HAYSTACK RESERVOIR:** Ms. Benkosky will look at the contract. Mr. Garner stated it was based on a Jackson County contract. He will call Steve with Jackson County to see if there is anything he would change, hidden costs and any details he can share. It was asked what numbers we needed to break even. This could be a gateway to manage other parks. Mr. Garner will get numbers to Ms. Benkosky.

**NEW BUSINESS:**

**RESOLUTION 177-2018 ADOPTING THE 2018-2019 BUDGET:** Ms. Benkosky asked about Ochoco Lake. Mr. Garner stated it goes to capital outlay as cash carryover. Ms. Benkosky asked about the RV Park. Mr. Garner stated this goes to reserve after split with the County then back to the general fund. Mr. Garner stated trying to keep equipment as a reserve. The RV Park has a reserve cap of \$250,000. Next big project for the RV park will be electrical in conduit and asphalt. The budget is \$0.7569/\$1000 tax rate. Ms. McKenzie moved to approve; Ms. Benkosky seconded; all in favor.

**CORRECTION PLAN FOR AUDITING PURPOSES:** There was no signature or recognition from the board on the letter from April 13, 2018 to the Secretary of State. Motion was made by Ms. McKenzie to sign the letter; seconded by Ms. Benkosky; all in favor.

**POWER AND WATER AT THE "Y":** The "Y" area is owned by ODOT and we have an agreement to maintain the grounds. This includes raising and lowering the flag, replacing the flag as needed and mowing and spraying weeds. The power system is failing and new power service is needed. A meeting with the City, ODOT and CCPRD regarding who is to pay for the fixes is needed.

**RESOLUTION 178-2018 RESOLUTION AMENDING RESOLUTION 172-02017 APPROPRIATIONS FOR THE FISTAL YEAR 2017-18:** This is an interfund transfer needed since we were over in capital outlay and under in materials and supplies. Ms. Benkosky moved to approve; Ms. McKenzie seconded; all in favor.

**ADDING POWER TO THE PARK NEXT TO OCHOCO GYM:** Mr. Garner discussed the proposed cost of having the power done by the contractor doing the remodeling of the property would be around \$6000. Ms. Benkosky asked about getting a second opinion.

**NEXT MEETING DATE & ADJOURNMENT:** Mr. Logan recessed the meeting at 8:02 p.m. The next regular scheduled board meeting will be July 11, 2018 at 5:15 p.m. at 296 S. Main Street, Prineville.