

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 1635 SE Mountain View Rd, Prineville, OR, on April 25, 2018, was called to order by Mr. Logan at 5:18pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Ruthie McKenzie

STAFF: Duane Garner, Cassy Sykes, Hannah Hamlin

GUESTS: None

PRIOR MINUTES: Ms. McKenzie moved to approve the prior minutes; Ms. Henderson seconded; all in favor.

APPROVAL OF BILLS:

- Ms. McKenzie asked what FM3 is being paid for; Ms. Sykes stated it is for the community survey.
- Mr. Logan asked what Pauly Rogers is being paid for; Ms. Sykes stated they are our auditors.
- Ms. Henderson asked what Bendtel is being paid for; Ms. Sykes stated that they are the new internet provider.
- Mr. Logan asked what Tri County Paving LLC is being paid for; Mr. Garner stated that they have been doing the repaving at the North Ochoco Creek Park parking lot on Juniper street.
- Mr. Logan asked what the Special District bill is for; Ms. Sykes stated it is for payment of medical premiums.

Mr. Kaiser moved to approve check sequence 36201-36253 in the amount of \$70,353.31; Ms. McKenzie seconded; all in favor.

DIRECTORS REPORT: Mr. Garner stated:

- The maintenance department has been getting busier as the season changes. Some of the projects currently being planned out and worked on are the renovations at the RV Park tent sites, the vault restroom to the West of the pool is being prepped to be moved to Ochoco Lake Campground; the City is building a restroom for the new splash pad in Stryker Park that will help serve the community in having an accessible restroom nearby to the West end of Ochoco Creek Park.
- A seasonal full-time experienced maintenance crew employee is resigning so staff numbers are lower than expected for the season thus far, we are hopeful that we will find an experienced worker to fill the space.
- The new summer 2018 guide is available for citizens in the community to pick up.

OLD BUSINESS:

HAYSTACK RESERVOIR: Mr Garner stated that he has discussed managing Haystack Reservoir with Special Districts, there was some question about the viability to start with but that has been sorted out and it was determined that the District can manage Haystack Reservoir. An IGA will be drawn up, could potentially be June before IGA is in place and management by the District begins.

REVIEW OF TIMELINE AND PROCESS OF DISSOLUTION/FORMATION OR ANNEXATION: Mr. Garner stated that Eileen Eakins, the District's attorney, and Jeff Wilson, the County attorney, are scheduled to have a conference call tomorrow in regard to the process of dissolving and reforming a District. Mr. Logan stated that he attended the City Council meeting last night to inform City Council that the Parks & Recreation Board is planning to move forward with expanding their boundaries.

NEW BUSINESS:

BUSINESS MANAGER POSITION OPENING: Mr. Garner stated that Ms. Sykes has put her resignation in as Business Manager, her last day will be Friday, May 11th.

Mr. Kaiser moved to approve posting of the position opening for the Business Manager, with a salary range of the full step/grade scale from step 1 to step 10; Ms. Henderson seconded; all in favor.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular board meeting at 5:50pm. The next meeting will be May 9, 2018, 5:15pm, at 296 S. Main St, Prineville.