

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR, on March 14, 2018, was called to order by Mr. Logan at 5:15pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Ruthie McKenzie, Randy Winders

STAFF: Duane Garner, Cassy Sykes

GUESTS: Dick Hollenbeck

PRIOR MINUTES: Ms. Henderson made a motion to approve February 28, 2018 minutes; Mr. Winders seconded; all in favor.

APPROVAL OF BILLS:

- Ms. McKenzie asked why the Cooper Electric bill is high; Ms. Sykes stated that they have been doing work at the RV Park.
- Mr. Logan asked what Santucci is being paid for; Ms. Sykes stated that it was for sod at the Schwabs fields.
- Mr. Logan asked about the check to the City of Prineville; Ms. Sykes stated that the check is for water, sewer and city taxes at the RV Park.
- Mr. Logan asked Mr. Kaiser that as the appointed financial liaison between the Board and the staff, if he has spot checked the credit card statements, Mr. Kaiser stated that he has not; Mr. Logan stated that credit card statements should periodically be checked as they are one of the major expenses.
- Mr. Kaiser asked what Joe Floyd & Sons is being paid for; Ms. Sykes stated that they built the anchor for the floating restroom at Ochoco Lake.

Ms. McKenzie made a motion to approve check sequence 36068-36103; Ms. Henderson seconded; all in favor.

FINANCIAL STATEMENT: Ms. Sykes stated:

- Checking account balance: \$54,784.20
- Government pool account balance: \$1,704,536.29

OLD BUSINESS:

HAYSTACK RESERVOIR PROPOSAL: Discussion ensued about the feasibility of adding to our facilities/campgrounds and the capacity of our staff.

- Mr. Logan stated that taking this opportunity may be a potential for operating other campgrounds in the future.
- Mr. Kaiser stated that if operating the campground can be a net positive and generate revenue that it could be a good opportunity; a specialized crew for campgrounds can be formed.
- Ms. McKenzie questioned why Ms. Ripley came to CCPRD; Mr. Logan stated that Ms. Ripley has Haystack under her management and is not satisfied with how it is currently being managed, she has approached other organizations and then approached us; Ms. Ripley also stated that this opportunity would bring Federal money into a local government entity.
- Mr. Kaiser stated that Ms. Ripley proposed that BOR would cover some of the expenses for the first year, an option may be to try it for a year, without all the expenses; although Ms. Ripley's proposed expenses do not include the costs of CCPRD labor, admin or insurance expenses.
- Mr. Winders stated that he has several concerns about the proposal, these include: liability concerns by legal council; the budget does not seem to calculate out; we were not first choice to manage the campground, why?; the campground is not within our jurisdiction; this proposal should be a big profit maker and it does not appear to be; and would like to have a solid recommendation from the District Director.
- Mr. Kaiser asked if the proposal ties to our mission statement, although it may not tie in it can contribute a fair amount to our revenue.
- Mr. Logan stated that the addition of this campground would create jobs and bring federal dollars into our community.
- Mr. Garner stated that the District already has the resources to provide services to the campground; we would not be in a position to have to purchase new equipment to care for the campground.

- Mr. Winders suggested that the District could have further discussion with Ms. Ripley to increase revenue to more than just a breakeven point.
- Mr. Garner is going to gather more information about the liabilities and unforeseen intangibles and return to the Board with the information.

NEW BUISNESS:

RESOLUTION #175-2018-AUTHORIZING APPLICATION FOR GRANT: Mr. Garner stated that the resolution is a requirement to apply for the local government grant. The grant application will include the renovation of the tennis courts, additional parking and expansion of the skate park; Mr. Winders stated that the resolution should specify that the tennis courts are being renovated into pickleball courts.

Mr. Winders made a motion to approve the Resolution #175-2018 as amended; Mr. Kaiser seconded; all in favor.

The Board recessed at 6:03pm

The Board reconvened at 6:21pm

20-YEAR COMP PLAN WORK SESSION:

- The Board discussed and set 9 priorities.
- Mr. Winders suggested that staff brings lower level projects to be done, it can be determined where projects fit into the priorities, if projects do not fit then they will be put off.
- Mr. Garner is going to devise his explanations/interpretations of the priorities and submit to the Board for their thoughts.

DISTRICT BOUNDARIES: Mr. Garner stated that the pool committee will be coming to the Board soon with their recommendations. Mr. Keefer, Mr. Garner and the pool committee have been discussing options of how to fund the operations of a pool; with this has begun political talks about annexation or redistricting of the District boundaries, several conversations have already taken place about this with pool committee members, City officials and County officials. The Board asked Mr. Garner to check with Special Districts on specifics/facts of annexation and redistricting. The Board agreed that the message about boundary expansion cannot be centered around a new pool, we need to let the public know what they will be receiving with the increase of tax dollars to the District, such as additional parks and trails. The goal is to get a measure on the November ballot for boundary expansion.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular scheduled board meeting at 8:39pm. The next regular board meeting will be March 28, 2018, 5:15pm, at 296 S. Main, Prineville.