

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 1635 SE Mountain View Rd, Prineville, OR, on February 28, 2018, was called to order by Mr. Logan at 5:16pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Randy Winders

STAFF: Duane Garner, Cassy Sykes, Hannah Hamlin, Corey Lopez

GUESTS: Jeff Kitchens, Eric Klann, Lynette Ripley, Dick Hollenbeck

PRIOR MINUTES: Ms. Henderson made a motion to approve February 7, 2018 meeting minutes; Mr. Kaiser seconded; all in favor.

APPROVAL OF BILLS:

- Ms. Henderson asked who Michael Boyd is; Ms. Sykes stated that he is the firearm safety instructor.
- Ms. Henderson asked what FirePro is getting paid for; Ms. Sykes stated that it is for inspection and recharging of our fire extinguishers.
- Mr. Kaiser made a motion to approve check sequence 36024-36067; Mr. Winders seconded; all in favor.

FINANCIALS: Ms. Sykes stated:

- Checking account balance is \$27,822.25
- Government Pool account balance is \$1,704,209.46
- Reviewed the revenues and expenses through mid-February for each fund
- Liz Schuette accepted the open position on the budget committee
- SDAO is offering an additional 4% discount if the board conducts a board assessment, this would equal a potential total of 14% discount on our annual general liability insurance policy. The board agreed that they would like to have another board assessment conducted, preferably as one of the September board meetings, Ms. Sykes will arrange the assessment.

BOARD INPUT:

- Mr. Winders stated that he will most likely be moving from Prineville but unsure of when yet, the board agreed that they would like Mr. Winders to remain on the board as long as he can.
- Ms. Henderson asked about the audit, Mr. Garner stated that the auditors contacted him and asked for a 3rd party be pulled in to verify the books before the audit can be finalized, the auditors did recommend a 3rd party, an appointment has been scheduled with the recommended 3rd party, another extension has been filed with the Secretary of State.
- Mr. Winders asked how the City manages their parks (the Wetlands and Barnes Butte) and that Parks & Rec should potentially approach the City about managing these areas for them; Mr. Garner stated that the City is currently managing their parks on their own.
- Annexation was mentioned and briefly discussed, it was decided to discuss further at a future board meeting.

OLD BUSINESS:

FM3 POOL SURVEY RESULTS:

- Mr. Garner reviewed the results from the survey conducted by FM3 to determine if the community would support a new pool. The survey showed that our community feels that the Parks & Recreation District is moving in a positive direction and that approximately 54% of people surveyed are in support of a new pool.

NEW BUISNESS:

BARNES BUTTE – R&PP LEASE:

- Mr. Kitchens stated that the BLM owns the parcel of land at the top of Barnes Butte, they would like to turn the parcel over to an agency to manage it for recreation use and that the BLM has been working with Parks & Rec for about 20 years to accomplish this; progress has been held up due to the public's accessibility to the parcel as the

parcel was previously land locked until the City of Prineville purchased the surrounding properties and due to necessary cleanup/environmental concerns with the mercury mines that are on the parcel, rehab and remediation has been completed with the mines; the property has been surveyed at the BLM's expense, which is necessary for the environmental analysis. Mr. Kitchens stated that the process will take approximately another couple of years to complete the lease; they plan on conducting the NEPA assessment in Fall 2018 and make a decision in spring 2019 if moving forward with a lease is favorable, the realty process can take up to a year to complete, the lease then goes to patent, a RP&P lease could potentially be signed in 2020. Mr. Kitchens stated that since the lease is planned to be held with another government organization then there is up to a 90% reduction in the cost of the lease. Mr. Kitchens stated that if the applicant for the lease changes from Parks & Rec to the City of Prineville, the timeline should not change, just a new application would need to be filed, however to change the entity once the lease is set in place is a little tricky so he recommends to change the applicant in the near future if we decide to. Mr. Kitchens stated that BLM has been working to get the property annexed into the city limits.

- Mr. Klann stated that the City of Prineville is currently working on the master plan for the property purchased in the Barnes Butte area, the City would consider becoming the applicant for the RP&P lease if it would benefit the plan; however once hearing the time line Mr. Klann stated that they will have the master plan completed prior to then and feels that there can be further discussion of who the applicant should be since there is not a rush to change applicants and will not affect the City's master plan, Mr. Garner asked if there is any reason for the City of Prineville not to include the BLM property in the master plan, Mr. Klann stated that it can be included. Mr. Klann stated that it may ease the planning process if the BLM property and City of Prineville property is owned/leased by one entity.
- Mr. Kitchens stated that since the City of Prineville now owns the surrounding property around Barnes Butte that the lease is much more favorable looking since the parcel is accessible and no longer land locked, further stating that BLM requires leased properties to be open to the public.
- Mr. Logan suggested that Parks & Rec could work in conjunction with the City on the Barnes Butte property to help the City's image as indicated by the FM3 survey.

CITY OF PRINEVILLE WELL DRILLING AT CROOKED RIVER PARK: Mr. Klann stated that the City finished drilling five well sites along the Crooked River in Crooked River Park, the water amount from the wells is promising, a feasibility study will be conducted in about a month. The City will possibility come back to continue drilling wells near the river, there were two aquifers that they would like to target. Mr. Kaiser asked when they expect the project to be complete; Mr. Klann stated that they expect it to be completed this summer. Mr. Klann stated that the wells have been drilled slow thus far as they were taking samples as they drilled down, if they return to drill more wells they will be drilled quicker, approximately drilling one well per day. Mr. Klann stated that some of the ground has been torn up and damaged, the City has their crew cleaning it up and will have a landscaper come in to do final finishes.

The Board recessed at 6:28pm.

The Board reconvened at 6:38pm.

The board agreed to table agenda items #7 and #8 till another meeting.

HAYSTACK RESERVOIR CAMPGROUNDS: Lynette Ripley, Outdoor Recreation Manager with the US Bureau of Reclamation, proposed partnering in the management of Haystack Reservoir campgrounds with Parks & Rec. Ms. Ripley reviewed the Haystack Reservoir camp sites, amenities, use and fees, expectations and what benefits the District could receive from becoming a managing partner. Discussion ensued. The board will discuss further at a future meeting.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular scheduled board meeting at 8:31pm. The next regular board meeting will be March 14, 2018, 5:15pm, at 296 S. Main, Prineville.