

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR, on February 14, 2018 was called to order by Mr. Logan at 5:16pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Ruthie McKenzie, Randy Winders

STAFF: Duane Garner, Cassy Sykes, Hannah Hamlin

GUESTS: Don Wood

PRIOR MINUTES: Mr. Kaiser made a motion to approve the January 24, 2018 minutes; Ms. McKenzie seconded; all in favor.

APPROVAL OF BILLS:

- Mr. Logan asked what Dappled Earth is being paid for; Ms. Sykes stated that they did planning work for the cabins at Ochoco Lake Campground.
- Ms. McKenzie asked what Bob Layne is being paid for; Ms. Sykes stated that he was the caterer for the Daddy Daughter Dance.

Ms. Henderson made a motion to approve check sequence 35972 to 36023; Mr. Kaiser seconded; all in favor.

FINANCIAL STATEMENT: Ms. Sykes stated:

- Checking account balance: \$70,804.16
- Government Pool account balance: \$1,704,209.46
- Mr. Logan asked how the account balances compared to the balances at this last year; Ms. Sykes stated that she would look into it and let him know.
- Ms. Sykes stated that the auditor need to have one board member respond to the Governing Body Questionnaire that was mailed out to each of the, Mr. Logan stated that he would respond.

GUEST/PUBLIC INPUT: Don Wood was introduced; Mr. Wood stated that he was attending the meeting for informational purposes, did not have a presentation or comment for the board.

BOARD INPUT:

- Mr. Garner stated that the offer to Israel Sarabia to purchase his property on 13th Street was declined, no counter offer was made, Mr. Sarabia stated he will continue in his attempts to sell the property.
- Ms. McKenzie stated that she will not be present at the next regular board meeting.

OLD BUSINESS:

POOL SURVEY PROCCES UPDATE: Mr. Garner stated that the community pool survey emails were launched today to select citizens in Prineville by FM3. There is already quite a bit of talk about the survey on Facebook, the Board should be prepared to be asked questions in regard to the survey.

NEXT MEETING AGENDA: Mr. Garner stated that there will be several guests/presentations at the next board meeting - Eric Klan of the City of Prineville and Jeff Kitchens of the BLM will be discussing the RP&P Lease for the Barnes Butte property; Lynette Ripely of Bureau of Reclamation will be presenting a co-management proposal at Haystack Reservoir Campground; Amber Toomey of COTA will be presenting a plan for the Upper 66 Trails. The Board agreed to allow all of the presentations so that business can be taken care of and due to the number of guests and presentations at the next board meeting Mr. Garner will make a timeline for the agenda. The next regular board meeting will be held at the Juniper Art Guild to allow for more space.

NEW BUISNESS:

POOL ADVISORY BOARD MEMBERS: Ten applications were submitted for the open positions on the pool advisory committee. The Board discussed the applications.

Ms. McKenzie made a motion to select all of the applications and to expand the Pool Advisory Committee to 15 members; Ms. Henderson seconded; all in favor.

Staff will notify the applicants and inform them of the upcoming meetings.

CHECK SIGNER: Mr. Winders made motion to remove Linda Smith as a check signer and add Darlene Henderson as a check signer; Mr. Kaiser seconded; all in favor.

BUDGET COMMITTEE MEMBER: Ms. Sykes stated that one of the current budget committee members will not be able to attend the budget committee meeting this year which creates a vacancy for the final year of that position's term. The Board discussed how to fill the vacancy, the Board will submit a list of community members to fill the vacancy, staff will contact the community members in an attempt to fill the position.

Board meeting recessed at 6:18pm for a break.

Board meeting reconvened at 6:36pm.

20-YEAR COMP PLAN:

- Mr. Kaiser reviewed the progress that has been made thus far with updating the 20-Year comp plan since the Board has started the process.
- Mr. Winders suggested making a 5-year plan for now that is more reliable for information and District planning purposes. It was suggested to hire a facilitator to help the Board go through the full 20-Year Comp plan in a few more years.
- The Board is to individually compile a list of priorities for the next five years, submitting the list to staff, staff will organize the lists and present at the next work session.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular scheduled board meeting at 7:37pm. The next regular board meeting will be February 28, 2018, 5:15pm, at the Juniper Art Guild, 1635 SE Mountain View Rd, Prineville.