

**CROOK COUNTY PARKS & RECREATION DISTRICT – POOL ADVISORY COMMITTEE
296 S MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Pool Advisory Committee of the Crook County Parks & Recreation District, Crook County Oregon held at The Juniper Art Guild, 1635 NE Mountain View Rd, Prineville, OR, on January 9, 2018, was called to order by Mr. Looney at 1:36pm.

COMMITTEE MEMBERS PRESENT: Wayne Looney, Gary Goodman, Jeannie Searcy, Dick Hollenbeck

STAFF: Cassy Sykes

SDAO MEETING FACILITOR: Bob Keefer

GUESTS: Linda Adams, Susan Crawford, Mary Opperman, Jeremy Logan, Ruthie McKenzie

PRIOR MINUTES: Mr. Looney made a motion to approve prior minutes from November 20, 2017; Mr. Goodman commented that a typo correction needed to be made on page 1; Ms. Searcy seconded; all in favor.

Mr. Looney stated that he and Mr. Logan presented a proposal to the City Council to contribute \$5,000 toward the cost of conducting a survey for the pool; Mr. Looney stated that the City Council had several questions during the presentation as no information was provided to the Council prior to the meeting as we did not want to get any rumors started, since that meeting an information packet has been provided to the City to be distributed to the City Council; Mr. Looney will be asking the City Council again tonight at their meeting for a decision. Mr. Looney stated that he also presented to the County, the County agreed to contribute \$5,000 toward the survey cost; Mr. Looney has left a message for Jerry Brummer, asking him to attend the City Council meeting tonight to provide support as to why the County is in support of funding the survey. Mr. Looney stated that the Parks & Rec District also agreed to contribute \$5,000 toward the cost of the survey; Mr. Keefer stated that the Parks & Rec District Board agreed to pay the remaining cost of the survey if necessary and if the City commits to contribute \$5,000, although the District will ask the Parks & Rec Foundation to pay the cost beyond \$15,000, the District wants to be sure that the survey gets conducted; Mr. Looney explained where the pool committee funds in the Foundation came from, past and present funds. Mr. Looney stated that he also provided a packet of information to the Central Oregonian, they printed a nice article about the proceedings on the new pool so far. Ms. Searcy asked what will happen if the City does not commit \$5,000 for the survey; Mr. Keefer stated that if that happens then the District Board will discuss options at tomorrow night's meeting.

Mr. Looney stated that FM3 is the firm that has been chosen to conduct the survey; that Mr. Garner, Mr. Keefer and Mr. Logan conducted an interview with FM3 by Skype; given the amount of information and number of participants we would like to include in the survey, the cost will be above the budgeted \$15,000; FM3 will breakdown the survey equally by demographics to be sure that all categories are represented in the survey and show a true presentation of what our community wants. Mr. Logan stated that FM3 offers a two prong approach to conducting the survey; they will begin with emailing targeted participants and then follow up with phone calls if necessary. Mr. Logan stated that FM3 has a diverse and broad background with a wide range of clients that they have conducted successful surveys for. Mr. Looney stated that the purpose of the survey is to get the best information that we can obtain so that we can make the best decision for the community.

Mr. Keefer stated that it has become clear that some information has been miscommunicated, creating confusion regarding funding for the community survey and consideration by the District Board to step back and let a new pool committee form to move forward in the process of a new pool; Mr. Keefer recommended to the District Board that they not step back yet but have Board members step off of the Pool Advisory Committee and expand the committee; the District Board accepted Mr. Keefer's proposal to stay involved as the committee also needs a legal agent to go through and by expanding the committee there will be a larger group of citizens to analyze the survey data prior to making a recommendation to the Board. Mr. Keefer stated that the new committee can conduct the public meetings that were planned. Mr. Keefer stated that an application process will take place again to fill the vacancies on the committee. The District Board will determine categories of community involvement that they would

like on the committee, the Board will approve these categories and the application at tomorrow night's board meeting and new committee members will be appointed by February 14th. The survey should be completed by the end of February; the committee will then be able to make a recommendation to the Board. In the meantime, the Board can work on relationships with the City and County on how they will work together if it is decided to go out for a bond measure; Mr. Looney stated that he has had some preliminary conversations with the City and County about working together toward and on a pool, also stating that he will talk with the City, County and school district to have representatives at the pool committee meetings and to provide data during the meetings as necessary. Mr. Keefer stated that he has agreed to continue facilitating pool committee meetings and that Mr. Garner and Ms. Sykes will continue to attend the committee meetings for support. Applications for committee vacancies will be available by Thursday for interested parties to begin applying.

Ms. Searcy stated that she will be gone January 15th through April 1st; Mr. Keefer asked if she would be willing to analyze survey data by email and give feedback; Ms. Searcy stated that she is willing to do that; Mr. Keefer stated that he feels Ms. Searcy has valuable information to help the committee from the past and would like her to stay involved.

Timeline - Mr. Looney stated that he spoke with Steve Forrester of the City this morning, Mr. Forrester gave suggestions on how to make the presentation to the City Council tonight and how to answer questions; once funds have been secured from any sources for the survey the committee will then proceed with the survey. Next step would then be to develop the survey questions, input for questions will be necessary in the time frame of January 15th-30th, this can be conducted by email with committee members, once a sample survey is devised it will be emailed out but then needs to move quickly to finalize the questions. New members of the committee should be appointed by February 14th. Once survey is complete we can have FM3 skype in to the committee meeting on February 27th or 28th.

Mr. Looney stated that six people went to the Boardman recreation center in December; it was a beneficial visit to see features of the facility, costs and to gather information. Pictures of the facility were shown. It was stated that it is a consideration to look at the features of this facility but to analyze if this would be an appropriate type of facility for our community.

Mr. Looney stated that there has been a list of people gathered that he feels would be valuable/influential to the pool project. An invitation will be extended to these people to attend the first community outreach meeting. Mr. Looney stated that he will share the list of people so that the committee can expand on if others are thought of.

Mr. Keefer stated that at the February 27th or 28th meeting it should be discussed how to design the public outreach meeting for March; how to inform the public of the meetings, a power point of the survey results should be presented during the meeting and get the public to tell us what they want as we do not want them to feel we are telling them what they want.

Mr. Logan asked if we should devise a timeline to work backwards from if we are planning to put a pool on the November ballot; it was suggested to wait till the survey results are received and a recommendation is made to the District Board of whether or not a pool should be pursued.

Mr. Looney reiterated that the committee has one spokesperson and all information that is being released to the public is uniform and the same.

NEXT MEETING DATE & ADJOURNMENT: Mr. Looney adjourned the Pool Advisory Board meeting at 3:08pm. Next meeting TBD-either February 27 or 28, 2018, 1:30pm, at The Juniper Art Guild.