

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR, on January 24, 2018, was called to order by Mr. Logan at 5:19pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Ruthie McKenzie, Randy Winders

STAFF: Duane Garner, Cassy Sykes, Hannah Hamlin

GUESTS: None

PRIOR MINUTES: Mr. Garner stated that there needs to be a correction to the Ochoco Elementary School/Housing Works Lease statement on page 2, the lease is not ready to sign there is still an insurance issue that needs to be resolved. Ms. McKenzie made a motion to approve the prior minutes as corrected; Mr. Kaiser seconded; all in favor.

APPROVAL OF BILLS:

- Mr. Logan asked about the check to the Parks & Rec Foundation; Ms. Sykes stated that it was for a sponsorship that was made that needed to be transferred to the Foundation.
- Ms. McKenzie asked what Roto Rooter was being paid for; Mr. Garner stated that they did some work at the RV Park laundry room on the plumbing.
- Mr. Logan asked what BSN Sports was being paid for; Ms. Sykes stated it was for 3rd-6th grade basketball jerseys.
- Mr. Logan asked what the City was being paid for; Ms. Sykes stated that it is for RV Park sewer and District water.

Ms. Henderson made a motion to approve check sequence 35934-35971; Mr. Kaiser seconded; all in favor.

FINANCIAL STATEMENT: Ms. Sykes stated:

- Checking account balance: \$140,014.50
- Government Pool account balance: \$1,703,824.35

BOARD INPUT:

- Mr. Winders suggested adding fee and cost recovery policy or resolution for the District, will be added into the next regular scheduled board meeting agenda.
- It was requested that Mr. Garner ask Eric Klann of the City to give the Board an update of the well drilling at Crooked River Park when he attends our Board meeting.

OLD BUSINESS:

R&PP LEASE BARNES BUTTE: Mr. Garner stated that Eric Klann will be at the next business board meeting to discuss who would be the appropriate entity, the District or the City, to apply to the BLM for a lease on the Barnes Butte property; Mr. Garner will also try to get Jeff Kitchens of the BLM to attend the meeting. Ms. Henderson stated that Dirt Mechanics has devised a trail proposal that the Board should review before the meeting with Mr. Klann. Mr. Winders asked how long the lease process has been going on; Mr. Garner stated that the process started about 20 years ago and this is the second or third application that has been submitted to the BLM for this lease.

ANNEXATION: Mr. Garner stated that he met with the County Planning department, Phil Steinbeck, Seth, Ann and Jeremy Logan to discuss annexation of properties on the hill. It was asked if the County would voluntarily annex their properties into the District's boundaries, the consideration was well received and it will be discussed further at the next County Court meeting, the County has requested we submit our plan. Mr. Garner will email the County Court meeting date to the Board and suggested that the Board begin annexation discussions soon to get our boundaries cleaned up and to revise our boundaries so that they grow with the urban growth boundaries.

*Board meeting recessed at 6:11pm to enter into an Executive Session in accordance with ORS 192.660(2)(e).
Board meeting reconvened at 6:50pm.*

EXECUTIVE SESSION-ORS 192.660(2)(e): Following discuss during the executive meeting and upon reconvening the Board meeting, Mr. Kaiser made a motion to authorize the staff to move forward on purchase of property with an offer up to \$65,000 contingent on the city paying \$25,000 and closing costs and contingent on staff investigating if property can be developed; Mr. Winders seconded; all in favor.

Mr. Logan stated that this decision is inline with the trail plan in the District's current comp plan.

Board meeting recessed at 6:52 for a break.

Board meeting reconvened at 7:20pm.

20-YEAR COMP PLAN:

- Mr. Garner suggested that we go back to Chapter 3 to reorganize our park categories to be in line with NRPA's categories; the Board agreed.
- Mr. Kaiser reviewed the objectives in the agenda for this work session.
- Ms. Henderson asked how the District compares with NRPA standards; Mr. Garner stated that the NRPA shows Nationwide standards for Parks & Recreations and the SCORP shows more detailed information that the District should compare to.
- Mr. Garner shared a PowerPoint presentation showing the first statistical survey data analysis collected by OSU of Oregon, stating that 92% of Oregonians participated in at least one outdoor recreation.
- The Board agreed to review Chapter 4 and come back with analysis on the chapter at the next work session meeting.
- Ms. Henderson requested that updated charts be printed for Board members.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular scheduled board meeting at 8:24pm. The next regular board meeting will be February 14, 2018, 5:15pm, at 296 S. Main St, Prineville.