

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main St, Prineville, OR, on November 8, 2017, was called to order by Mr. Logan at 5:17pm.

BOARD MEMBERS: Jeremy Logan, Casey Kaiser, Darlene Henderson, Ruthie McKenzie

STAFF: Duane Garner, Cassy Sykes, Hannah Hamlin

GUESTS: None

PRIOR MINUTES: Mr. Kaiser made a motion to approve the prior minutes; Ms. McKenzie seconded; all in favor.

APPROVAL OF BILLS:

- Ms. McKenzie asked who the individual people were that were being paid in the list of bills; Ms. Sykes stated it is for AYSO refs and flag football refs, we will get reimbursed from AYSO for their refs.
- Mr. Logan asked what Winsupply is being paid for; Ms. Sykes stated they are the supply company for the irrigation project in Ochoco Creek Park.
- Mr. Logan asked what the petty cash check is for; Ms. Sykes stated that was to obtain cash to give the Ochoco Lake host as a thank you when she left at the end of October.

Ms. McKenzie made a motion to approve check sequence 35702 to 35774; Mr. Kaiser seconded; all in favor.

FINANCIAL STATEMENT: Ms. Sykes stated:

- Checking account balance is \$106,004.19
- Government Pool account balance is \$1,103,007.55
- We received our first tax revenue check of the season today.
- We received the draft audit, there are some discrepancies that are being worked on with the auditors, still on track to receive the final audit report the first part of December.

DIRECTORS REPORT: Mr. Garner stated:

- The District, City, County and School District had a meeting that he, Ms. Sykes and Bob Keefer attended to discuss the potential opportunities of a pool, Mr. Garner gave them a recap of where the public input has been and the need for a scientific study to determine the desire of the community to support a new pool. During the meeting Mr. Forrester brought up the potential for the City to help with operating costs of a new pool and that now is a good climate to go to vote for a pool but will be hard to pass a construction bond and operating levy; also discussed the potential of the County floating a county-wide bond for the construction bond; the school district stated there could be potential for them to incorporate swim lessons into their curriculum and pay the pool a fee. Ms. McKenzie stated that McDonald's built a pool in Coeur d'Alene, Idaho and several other places, that we should check into the potential of them helping to fund a pool. Mr. Garner stated that Boardman Parks & Rec built a facility which included a pool, climbing wall, two gymnasiums, aerobics room and weight room for about \$15 million; Mr. Looney of the Pool Advisory Committee is coordinating a visit to the facility, will keep the Board posted of when the visit will be so that anyone interested can go along. Mr. Garner stated that he will be meeting with the City and County again tomorrow.
- The Local Government Grant will be open January 1, 2018 to begin accepting applications, the past two years we have applied with the intent of expanding the skate park and renovating the tennis courts into pickleball courts, both years we missed being funded by a slight amount. Ms. Henderson asked that if we receive the FaceBook grant that we just applied for to renovate the tennis courts, could that be used as a part of the matching funds; Mr. Garner stated that it could be. Mr. Garner asked if the Board would like to apply for the same project or try something different, the Board agreed that if there is no penalty to apply for the same project again then to try it again in an effort to improve the East end of Ochoco Creek Park.
- Mr. Garner stated that the irrigation project in Ochoco Creek Park is going well and the portion that was planned for this year should be finished before the snow flies.

BOARD MEMBER RESIGNATION (POSITION #4): Mr. Garner stated that he received a letter from Linda Smith who held Board position #4, stating that she will no longer be able to serve on our District's Board of Directors. The Board agreed they would like this to be an agenda item for the next meeting. Mr. Logan asked if the Board would like to fill Ms. Smith's position on the Pool Advisory Committee, Ms. McKenzie stated that she will fill the position. Ms. Henderson made a motion for the staff to post the vacant board position until the next regular board meeting to see interest level and then next steps will be determined at the next meeting; Ms. McKenzie seconded; all in favor.

BOARD INPUT:

- Ms. Henderson stated that there have been some concerns expressed from the public about garbage cans at the bike park, can we put more garbage cans in that area? And is there a potential to put sitting benches in near the little kids track?

OLD BUSINESS:

NEW POOL SURVEY:

- Mr. Garner stated that Bob Keefer and himself created a RPF for the new pool survey and sent out to several firms; three firms have returned proposals.
- Mr. Logan asked who will be signing the contract for the survey if it is paid for with the funds raised by the Citizen's Pool Committee; Mr. Garner stated that the Foundation will have to sign the contract since they are the fiscal agent for that committee. Mr. Garner stated that the City and County are willing to help with the cost of the survey also.
- Ms. Henderson asked who will be reviewing the proposals; Mr. Garner stated that the staff will be choosing, Ms. Henderson suggested that a member from each of the pool committees should participate in the review and decision on who conducts the survey, Mr. Logan suggested that a Board member should also be on the review committee, Mr. Kaiser stated that the Board should not be in on the decision so that it is not perceived as the Board influencing the decision.

NEW BUISNESS:

20-YEAR COMP PLAN UPDATED SESSION - WORK SESSION

- Mr. Kaiser gave an overview and purpose of the 20-year comp plan, stating that he and Mr. Garner laid out an outline for the Board to productively work through revising the 20-year comp plan over the next eight months. The desire is to go through the plan to update what the District has accomplished since the plan's last review; the goals are to review and determine any changes necessary. The Board must focus on the goals and strategies of the plan and to allow the staff to focus on the programs, projects and execution; the Board needs to stay focused on their duty of reviewing/revising the plan without falling behind by getting caught up in the details of projects. The Board gave mutual permission for any Board member to address another Board with respect and remind them of their duties if they have fallen below the line of the duties set forth.
- Review of Chapter 2 took place and duties for next work session were determined.

NEXT MEETING DATE & ADJOURNMENT: Mr. Logan adjourned the regular board meeting at 7:17pm. The next regular board meeting will be November 29, 2017, 5:15pm, at 296 S Main St, Prineville.