

CROOK COUNTY PARKS & RECREATION DISTRICT – POOL ADVISORY COMMITTEE
296 S MAIN STREET
PRINEVILLE, OREGON 97754

The scheduled meeting of the Pool Advisory Committee of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon was held at 296 S Main St, Prineville, OR, on Tuesday, May 23, 2017, called to order by Ms. Smith at 10:05am.

COMMITTEE MEMBERS PRESENT: Linda Smith, Jeremy Logan, Dick Hollenbeck, Jeannie Searcy, Barbara Punch, ZuAnne Neal, Wayne Looney, Gary Goodman (arrived late)

STAFF PRESENT: Duane Garner, Cassy Sykes, Eli Tomlinson

SDAO MEETING FACILITOR: Bob Keefer

GUESTS: Susan Crawford (Citizen's Pool Committee), Jason Chaney (Central Oregonian)

Ms. Smith welcomed all in attendance to the meeting.

Mr. Keefer reviewed the meeting agenda.

Introductions of each person in attendance were made.

Mr. Keefer asked the committee members to write down 3 reasons why they feel a public swimming pool is important in Prineville. Reasons included:

- All children need to learn to swim
- A pool is one amenity that draws families and business to communities
- Recreation is an important aspect for the health of our community
- A pool will provide jobs for all ages
- The retired people of our community would like a place to exercise and take their grandchildren
- A pool gives the opportunity to all ages to have a healthy lifestyle all year round and provides a rehab and physical therapy facility
- Financially a public pool is more viable as the public should pay for a pool versus a private pool so that the public can benefit from the facility
- It is important for children to have a pool so they have the opportunity to participate on swim team; having an excellent facility shows the children that they are valuable to our community

COMMITTEE ROLES, RESPONSIBILITIES AND LOGISTICS: Mr. Keefer stated that the committee's primary role is to provide the CCRPD Board of Directors advice regarding the future of a new pool in Prineville; the Board of Director's will make the final decision of the future of the pool. Following is the committee's responsibilities:

- Review past and current feasibility studies of the pool
- Be the lead sounding board for BLRB and WTI, along with CCRPD's Executive Director Duane Garner
- Work with staff, BLRB and WTI to host public information sessions
- Review and provide input on the public survey that has been proposed
- Review and provide input to BLRB and WTI on recommendations provided by the feasibility study, such as final facility components, financing strategies and operations
- Make official recommendations to the Board of Directors regarding a new pool
- Advise the Board on other pool issues not part of the feasibility study; Ms. Smith and Mr. Logan will keep the Board of Directors informed

PUBLIC OFFICIALS & MEETING GUIDANCE: Mr. Keefer stated that all members of this committee are acting as a public officials and need to be abide by State Regulations accordingly, which include:

- No conflicts of interest, cannot use this committee for personal or family gain
- Communication between committee members needs to be limited, limit emails and gatherings where a quorum may be present
- Do not say anything that you do not want publically published
- The committee meetings will be public
 - Notice of meetings will be posted at least 24 hours in advance

- Meetings will be open to the public, public input is not required but encouraged
- Minutes will be prepared after each meeting and meetings should be recorded if possible; minutes will be approved at the next scheduled committee meeting
- General Meeting Guidance
 - Call and adjourn meeting on time
 - Use motions and seconds
 - Seek comments from all members
 - Call for votes
 - Vote and move on
- Committee Member Guidance
 - Understand your role and responsibility
 - Be prepared and informed
 - Share facts and information
 - Respect one another and the organization
 - Be on time
 - Be honest, courteous and friendly
 - Represent committee recommendations
- Meeting Logistics
 - Future meetings – it was decided that mid-week, mid-morning meetings are best, there will be 1-2 more meetings this summer after the next meeting with BLRB
 - Committee information packets – it was decided that committee members would like to receive information 7 days in advance of the meeting date if possible
 - Interaction with the Citizen's Committee – it was decided that Ms. Searcy and Ms. Neal will keep the Citizen's Committee informed
 - Media Spokesman – it was decided that the chair of the committee will be the spokesman to all forms of media

HISTORY OF CROOK COUNTY PARKS & RECREATION DISTRICT'S POOL FACILITY: The provided history/timeline was reviewed (see attached). Mr. Keefer stated that there is a lot to learn from the past but do not dwell on the past; it has been 10 years since the last bond went for vote; there have been lots of changes in the community since then.

CURRENT FEASIBILITY STUDY: It was reviewed at the last meeting with BLRB that it would cost \$1.2 million to put a new tank in the current pool location but would not include renovating the bathhouse or other structures; no other proposals have been received from BLRB. The feasibility study's timeline has been moved back, due to several factors BLRD is behind on their timeline, it is estimated that the committee will be ready to give their recommendations to the CPPRD Board of Directors in about September/October.

COMMITTEE INPUT:

- Ms. Neal stated that in regards to the annexation and District boundaries, we should have the annexation agreement looked at by an attorney to verify if the District's boundary is set where the Fire District 2 boundary was at the time of annexation or if the District's boundary line moves if the Fire District 2 boundary line moves.
- It was asked if this committee would determine when the best time of year is to go to vote; Mr. Keefer stated that it would be the committee's recommendation to the Board of when the best time would be, research will need to be completed as to when people most commonly vote, their interests, etc.
- It was stated that there will be a meeting with the Tax Assessor in June to discuss the impact of compression on bonds, levies and taxing districts; the Tax Assessor is concerned with the numerous discussions he has heard of various bonds, levies and formation of taxing districts.
- It was asked if a list of the committee members could be shared amongst committee members; Ms. Sykes will get the contact list emailed out.
- It was stated that there should be postings at the pool throughout the summer with updates on a new pool facility and the progress of the feasibility study so that the community knows where things are at.
- It was stated that the committee needs to be united in what they are stating and informing the public with, all members need to state what is decided at the meetings regardless of their personal feelings.

APPOINTMENT OF CHAIR AND VICE-CHAIR:

Committee Chair – Ms. Neal nominated Mr. Looney for committee chair; Ms. Searcy seconded; all in favor.

Committee Vice-Chair – Mr. Logan nominated Mr. Goodman as committee vice-chair; Ms. Neal seconded; Mr.

Goodman nominated Ms. Searcy for vice-chair; Mr. Goodman stated that if he is appointed that he runs a regimented

strict meeting; all in favor of Mr. Goodman for vice-chair.

Mr. Looney stated that he is involved with another project currently and that if that project takes off as anticipated in the next couple of weeks he will have to step down from being the chair, although he will still reside on the committee.

NEXT MEETING DATE & ADJOURNMENT: Ms. Smith adjourned the meeting at 11:23am, next meeting will be June 14, 2017, 1:00pm-4:00pm at The Juniper Art Guild with BLRB Architects in attendance.