

**CROOK COUNTY PARKS & RECREATION DISTRICT  
296 S MAIN STREET  
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S Main St, Prineville, OR, on May 10, 2017, was called to order by Ms. Smith at 5:15pm.

**BOARD MEMBERS:** Linda Smith, Barbara Pennington, Forest Carbaugh, Jeremy Logan, Casey Kaiser

**STAFF:** Cassy Sykes

**GUESTS:** Ruthie McKenzie

**PRIOR MINUTES:** Mr. Logan stated that he would like to revisit the salary discussion at a future meeting that was noted in the minutes.

Ms. Pennington made a motion to approve the April 26, 2017 board meeting minutes and budget committee meeting minutes; seconded by Mr. Logan; all in favor.

**APPROVAL OF BILLS:** Mr. Carbaugh made a motion to approve the bills, check sequence #34868-34922, in the amount of \$41,895.06; Mr. Logan seconded; all in favor.

**FINANCIAL STATEMENT:** Ms. Sykes stated:

- Checking account balance is \$10,139.70
- Government Pool account balance is \$1,481,576.18
- Enclosed in the board's packet is a current financial summary of revenues and expenditures to date. We are about 83% of the way through the fiscal year, as shown in the summary our revenues for the District, Ochoco Lake and RV Park are at 80%-83%, which is consistent with where we are at in the fiscal year; expenditures for all departments are well below the 80% mark. Duane and I will analyze the budget in the next couple of weeks to be sure all expenditures are on track for nearing the end of the fiscal year.

**PARKS & RECREATION REPORT:** Ms. Sykes stated that the Parks and Recreation report was contained in the board's packet and could be read through later.

**OLD BUSINESS:**

**POOL ADVISORY COMMITTEE SELECTION:** Discussion ensued about the candidates that applied for the advisory committee and selection. The board decided to interview some of the applicants to get a better perspective of them, Ms. Sykes will set up appointments accordingly, then a final decision will be made. The board decided that their representation on the advisory committee will be Ms. Smith and Mr. Logan.

**FISHING DERBY:** Ms. Sykes stated that there were 69 participants this past weekend in the fishing derby, despite the cold weather. There was an article and pictures in yesterday's Central Oregonian featuring the event.

**OCHOCO LAKE CAMPGROUND:** Mr. Sykes stated that we have not found a host for the campground yet, the host that was lined up for July through October cancelled. We locked the bathroom in the campground today until the water heater is fixed and the stolen fixtures are replaced as the open drain holes in the floor pose a hazard.

**FACEBOOK GRANT:** Ms. Sykes stated that the Parks & Rec Foundation received a \$15,000 grant from FaceBook designated to help increase the free, active recreational opportunities in Ochoco Creek Park by expanding the skate park, renovating the tennis courts and adding light to the multi-use path. This grant will be used as a portion of the necessary matching funds if the District is awarded the Local Government Grant that Mr. Garner has applied for.

**NEW BUSINESS:**

**CROOKED RIVER PARK FENCE DAMAGE:** Ms. Sykes stated that on Friday afternoon a vehicle rolled through our fence at the south end of Crook River Park. Police responded to the scene and took a report, we are waiting to find out if the driver had insurance to cover the incident. Mr. Pennington has asked for bids to repair the fence.

**SPECIAL DISTRICT'S TRAINING CLASSES:** Ms. Sykes stated that included in the board's packets is a list of training classes that Special District's is offering this year, if there are any classes that board members would like to attend to let her know and she will get them registered.

**PAVER FUNDRAISERS FOR OCHOCO CREEK PARK PROJECTS:** Ms. Sykes stated that customized pavers will be sold as fundraisers in an effort to raise funds for two projects going on in Ochoco Creek Park, buyers can choose which project they would like to support. The two projects are: 1) the skate park expansion/renovation of the tennis courts and 2) the Lions Club is heading up the placement of a lion head drinking fountain near Castle Park. Pavers will be available to purchase through our website or in our office, final details are still being worked out.

**NEXT MEETING DATE & ADJOURNMENT:** Ms. Smith adjourned the regular board meeting at 6:35pm, next meeting will be May 24, 2017 at the District office, this will also be the budget hearing.