

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at The Art Guild, 1635 Mountain View Rd, Prineville, OR, on April 26, 2017, was called to order by Ms. Smith at 5:15pm.

BOARD MEMBERS: Linda Smith, Barbara Pennington, Forest Carbaugh

STAFF: Duane Garner, Cassy Sykes

GUESTS: Dick Hollenbeck (Pool Committee), Linda Adams (Pool Committee)

PRIOR MINUTES: Ms. Pennington made a motion to approve the April 12 and April 19, 2017 board meeting minutes; seconded by Mr. Carbaugh; all in favor.

APPROVAL OF BILLS: Ms. Pennington asked what the Dreamland Skateparks bill was for; Mr. Garner stated that it was designing a layout for the skate park expansion which was necessary to accompany the application for the Local Government Grant.

Ms. Pennington made a motion to approve the bills, check sequence #34827-34867, in the amount of \$26,729.09; Mr. Carbaugh seconded; all in favor.

FINANCIAL STATEMENT: Ms. Sykes stated:

- Checking account balance is \$21,796.77
- Government Pool account balance is \$1,481,271.81

GUEST INPUT: Linda Adams provided a handout to those present at the meeting, then read the handout aloud. Ms. Adams stated that the Citizen's Pool Committee has met with Tom Kemper of Housing Works in an effort to use salvageable material from the former Ochoco Grade School as a fundraiser for the pool; the committee would like to retrieve blackboards or white wipe boards from the school to cut up and frame and possibly other items, to sell as memorabilia to the community. The committee has storage area and frame building already planned out. Housing Works is asking that any salvation of items be completed by June 30, 2017. The committee is asking if the board will approve moving forward with this project. Mr. Carbaugh asked what other memorabilia items they will have; Ms. Adams stated that they will not know until they are inside of the school and able to see what is there.

Mr. Carbaugh made a motion to allow the Citizen's Pool Committee to move forward with fundraising efforts using memorabilia from the Ochoco Grade School as stated; Ms. Pennington seconded; all in favor.

DIRECTOR'S REPORT: Mr. Garner stated:

- The SOLVE event this past weekend to clean up our community went smoothly; had about 65 volunteers show up. The only issue arose on Monday morning when we found out that many people had been dumping garbage, tires, metal and appliances in our dumpster at Pioneer Park. There were approximately 180 tires dumped between the end of the event and mid-morning Monday, appliances and desks were also dropped off, many people were still trying to dump more throughout the day on Monday. We had to use our maintenance crew to haul the tires to disposal which cost us about \$300 more than we had anticipated for this event. We have never had an issue with leaving the dumpster at the park until Monday in the past. It is very unfortunate that this happened and we will plan the disposal differently next year.
- A large limb broke off a tree in Ochoco Creek Park near the firefighter memorial, crushing a picnic table. This is about the 4th large limb that has broken off of this tree in the past few years, although this is about the only shade tree in the park it is time to remove the tree before someone gets hurt.
- The floating restroom at Ochoco Lake broke loose and beached itself on some rocks along the shore. Monday the maintenance crew retrieved the boat, luckily it was not damaged. The restroom is currently docked at the docks. We are asking the Marine Board for direction on fixing the cabling/anchoring of the boat, will most likely need to get a diver to go underneath and fix the issue.
- We currently do not have a host at Ochoco Lake, our host from last season was planning to return but unfortunately about two weeks ago developed some health issues so will not be able to return. We have found a host for July to October but still searching for hosts during May and June.
- The bathhouse at Ochoco Lake was vandalized; the floor drains, shower heads, handicap bars and signage

were stolen. It will cost approximately \$1,000 to replace the items.

- The water heater went out this winter in the bathhouse at Ochoco Lake, a new one has been ordered and should be arriving this week, a plumber will be required to install it, could be another week or two before there is hot showers at Ochoco Lake.
- Matt, our sport maintenance/sports coordinator, got a 16' solar digital scoreboard donated for Davidson Field.
- The creek at Ward Park has caused damage with water running high, a tree branch had fallen across the creek causing the water to be diverted, the current took out about 15' of ground beyond the existing bank, all of the willows that lined the creek bank are now gone, the erosion was getting dangerously close to one of our light poles so we hired a bucket truck to have the limb removed from the creek so that water could flow normally and stop further erosion.

OLD BUSINESS:

PERSONNEL WAGES FOR 2017-18 BUDGET: Mr. Garner stated that upon doing research we realized that calling an executive session during the April 12th board meeting to discuss personnel wages for the 2017-18 budget did not fit under an ORS which is required in order to call an executive session; discussion and approval of salaries should have taken place during a public open meeting, we will need to reopen the discussion to ratify the actions.

Mr. Garner opened the discussion of personnel wages for the 2017-18 budget; the board reviewed the salaries again that were presented.

Mr. Carbaugh made a motion to approve option #3 of the personnel expenses for the FY 2017-18 budget and to add the new position of Sports Field Maintenance position at the wage proposed to the FY 2017-18 budget and option #2 of the RV Park personnel expenses for the FY 2017-18; Ms. Pennington seconded; all in favor.

NEW BUSINESS:

EVALUATION PROCESS OF POOL ADVISORY COMMITTEE APPLICATIONS: Mr. Garner stated that deadline for pool advisory committee applications is May 3rd and at the May 10th board meeting members of the committee are to be chosen, he will be gone on vacation during that time so how would the board like to evaluate the applications? It was agreed that following the deadline, Ms. Sykes will email the applications to board members for review prior to the May 10th meeting then at the meeting 7 committee members can be chosen. Ms. Smith stated that she did ask if advisory committee members needed to reside in-District, they do not; she feels that individuals that do not live in our District can still have an influence on our District members and good qualities to bring to the committee. Mr. Garner stated that we currently have 5 applications, suggesting that applications can be obtained and passed around and found on our website. Mr. Carbaugh asked what the goal of the advisory committee is; Mr. Garner stated that the goal is to evaluate the feasibility study and the gather information by the Citizen's Pool Committee, then come back to our board with what should be done and a design of the pool desired.

PROPOSAL FROM BOB KEEFER TO CONTINUE FACILITATION OF POOL MEETINGS: Mr. Garner stated that he indicated to Mr. Keefer that the board would like to move forward with his services, Mr. Keefer provided an Agreement lining out his services and costs. Ms. Smith stated that she feels Mr. Keefer's services are critical to the function of the pool committee; Mr. Garner stated that Mr. Keefer has been valuable in planning and facilitating meetings thus far and has even looked over press releases before submitting to the newspaper.

Mr. Carbaugh made a motion to accept Mr. Keefer's proposal to continue services with facilitation of pool meeting and the costs associated with his services; Ms. Pennington seconded; all in favor.

NEXT MEETING DATE & ADJOURNMENT: Ms. Smith adjourned the regular board meeting at 5:48pm, next meeting will be May 10, 2017 at the District office.