

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S MAIN STREET
PRINEVILLE, OREGON 97754**

The scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at The Bowman Museum Community Room, 246 N Main St, Prineville, OR, on April 19, 2017, was called to order by Ms. Smith at 6:04pm.

BOARD MEMBERS: Linda Smith, Forest Carbaugh, Jeremy Logan, Casey Kaiser

STAFF: Duane Garner, Cassy Sykes, Eli Tomlinson

GUESTS: See attached sign-in sheet

Ms. Smith welcomed everyone to the meeting; introduced the CCPRD board and speakers for the evening which included Mike Gorman with BLRB Architects, Susan Crawford with the Citizen's Pool Committee and Bob Keefer with SDAO.

Mr. Gorman of BLRB Architects gave an update of the feasibility study, he stated:

- Their firm is teamed with Water Technologies to evaluate the existing pool facility of our District which does not meet ADA standards and does not have adequate bathroom facilities, however the Parks & Rec has done a good job of keeping it functioning.
- Their firm has looked at other facilities for features that our community has indicated they would like, this information has been gathered through surveys. These features include:
 - Water aerobics
 - Physical Therapy
 - Facility to hold water events
 - Open swim & play area
 - Facility that is open year-round
- There have been talks with St. Charles about the necessity and affordability of a physical therapy pool.
- With a year-round pool, there is increased costs to cover the pool with a tent-like cover or structure.
- The next step is for their firm to consider possible locations for a new pool, the current location is great but will consider other locations and budgeting items into the equation as well.
- Few pools make money, pools are an amenity to a community.

Ms. Crawford of the Citizen's Pool Committee gave an update of the Citizen's Pool Committee, she stated:

- The committee began meeting in October 2015, with monthly meetings since then.
- Committees were formed that reported back to the main committee.
- The committee attended several community events to bring awareness to the community.
- A Facebook page was set up to provide information to the community.
- A Survey Monkey was completed with over 1700 responses.
- In July 2016, they held a kick off pool party and plunge challenge to raise funds.
- At the Fair in August 2016, they held live and silent auctions to raise funds.
- To date the committee has raised over \$5,000.
- The committee has been working with the Parks & Rec board.

Mr. Keefer, Senior Consultant for SDAO, stated:

- He was contacted by SDAO to help with our current pool project.
- He is a retired Parks & Rec Superintendent from Willamalane and currently serving on the Sisters Parks & Rec board.
- He is here to help facilitate how we can take the information that the Citizen's Pool Committee has gathered and move forward with it productively.
- Suggested forming an advisory committee, which can be the eyes and ears of the community and report back to the board.
- The advisory committee will be appointed by the Parks & Rec board. The committee will become a public official; will be required to take minutes at each meeting; follow the guidelines of the state; need to elect a chair and vice-chair; advertise their meetings; and report to the Parks & Rec board.

- The roles and responsibilities of the committee will be to review the current and past feasibility studies of the pool; be the lead sounding board for BLRB; work with staff and BLRB to host public information sessions; review and provide input to the proposed public survey; review and provide input to BLRB on recommendations provided in the feasibility study; and advise the board on other issues that are not part of the feasibility study, such as a budget for a new pool facility and how a new pool will operate.
- The Citizen's Pool Committee that is already formed will still be needed, it will not be disbanded, they will need to help the new advisory committee with such things as evaluation of the previous feasibility studies to find out what we can learn from those studies, also use the new school feasibility study and gathering information on how to pass bonds.
- The advisory committee will be formed of 7 community members, 1-2 board members and 1-2 staff members.
- An application must be filled out for any person interesting in being on the advisory board; applications are available here at the meeting or can be picked up at the Parks & Rec office; applications must be submitted by May 3rd at 5:00pm to the District office; the board will choose committee members at their May 10th board meeting.
- First meeting of the advisory committee will be May 22nd; the committee will meet with the architect on June 12th; by late summer the feasibility study should be done, at this point the advisory committee will also be done.
- The advisory committee will serve as a sounding board to the architect, they will bring information to the Parks & Rec board for deliberation, there will be a definite focus for this group and will need to be completed in a timely fashion.
- He would like to commend the board for bringing this process to help in the process of gaining a new pool for our community.

A discussion with questions from guests ensued, some of these included:

- When will we get a new pool? It was stated that this cannot be answered now, as there are many factors such as we do not know when a bond will be voted on or if it is feasible to go out for vote on a bond.
- Who will take care of public relations? It was stated that either the new advisory committee or the Citizen's committee can do the public relations but the decisions must be made with the board before posting.
- Is the board looking for special skills to qualify for the advisory committee? It was stated that members need to be passionate and involved in the community to know what is wanted; the applications ask several of qualifying questions.
- Can members of the Citizen's committee go to meetings of the new advisory committee? It was stated that yes, they can attend, that it would be good for them to stay informed, it is not necessary to be an official of the advisory committee to attend their meetings. The advisory meeting will meet with the architects, do public surveys and outreach to the community; this committee will choose where a new pool should be located and what features it will have, they will take the information to the Parks & Rec board for them to decide.
- When will we see various choices and costs for a new pool? It was stated that that information may be available in as soon as a few weeks, the original schedule was to have the feasibility study completed by August in case the District decides to go to voters for a November bond.

MEETING ADJOURNMENT: Ms. Smith adjourned the board meeting at 6:49pm.