

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S MAIN STREET
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main Street Prineville, Oregon on Wednesday May 25th, 2016 was called to order by Mr. Carbaugh at 5:15

BOARD MEMBERS PRESENT: Forest Carbaugh, Linda Smith, Barbara Pennington, Cindy Hurt (left early at 6:45pm)

STAFF PRESENT: Duane Garner, Cassy Sykes, Kristen Masten, Skip Hinton

GUESTS PRESENT: Jeremy Logan, Casey Kaiser (Chamber of Commerce), Ron Greene (pickle ball), Ken Fahlgren (county commissioner), Marlos Vizenor (pickle ball), Lee Moore (pickle ball), A.J. Fraties (pickle ball)

Budget hearing was opened at the start of the meeting; no comments or questions were made. Mr. Carbaugh closed the budget hearing.

PRIOR MINUTES: Ms. Hurt made a motion to approve the May 11, 2016 board meeting minutes, seconded by Ms. Smith, motion passed unanimously.

FINANCIAL STATEMENT: Ms. Sykes stated that there is \$145,064.12 in the checking account and \$1,073,494.97 in the government pool account.

She presented the current fiscal year SDC fees that have been collected, as Mr. Carbaugh had requested at the previous meeting. Currently the district has collected \$97,123.65.

Ms. Sykes presented the current income statement to the board, pointing out that overall we are looking better than expected for the budget, will probably have more carryover than anticipated. Personnel expenses are looking good as a whole, will be able to put Ed's replacement on as of June 1st. Material and services are well below our budgeted amounts. Pool repairs were minimal, about half of what we expected, we are planning to purchase some additional outdoor furniture for the pool area and umbrellas to provide more shaded areas. We are looking into devising a new custom built website that will be ready to launch before our fall classes start. There are a couple of small park projects that we hope to have completed before the fiscal year end such as sidewalks at Yellowpine Park and creating a parking area near the Ochoco Creek Park south covered area. Also planning to supplement funds to the Ford Foundation to resurface the skate park. The RV Park and Ochoco Lake Campground are doing well their budgets, although the RV Park has exceeded the inflated budgeted amount for utilities due to the steady stay of monthlies. With some of the extra budgeted funds we plan to buy a new computer for the RV Park office in preparation for upgrading the reservation system. Will look into purchasing washers and dryers for the laundromat as there is budgeted money in the capital outlay account available before the end of the fiscal year, also planning to get some of the electrical work done on the building as well. Mr. Carbaugh asked about renting or leasing the washer and dryers, depending on the life expectancy of the machines this might be an option.

DIRECTOR'S OVERVIEW: Young Life volunteers came in and spread wood chips around the creation station, also at the same time a volunteer from the Eagle Scout's formed a group to stain the creation station, the area is looking very nice.

Rimrock Trail Adolescent is wanting to form a volunteer group to perform some work.

Ochoco Lake is looking great.

RV Park has been very busy and steady, with the upcoming holiday weekend we expect to be busy and full. The pool looks good and has been busy with swim team, lap swim, lifeguard training and homeschool swim lessons.

Prineville Police have installed several cameras in Ochoco Creek Park; near the skate park, fishing platform and the restrooms, dispatch is able to monitor the cameras. The infrastructure was set up so that additional

cameras can be added on.

Mr. Carbaugh inquired if the police department has adopted our rules and regulations yet, Mr. Garner stated that they are still going over them but very close to having them adopted.

Kiwanis would like to build a splash pad at the old Stryker Field near the fire station.

The foundation board met yesterday, they agreed to allow the pool committee to use their bank account for fundraising money and to be the fiscal agent but no money will be used for campaigning. The foundation's board also agreed to allow pickle ball efforts to use their bank account and be the fiscal agent.

PARKS: Mr. Hinton stated that he will be meeting with the guys at the bike park to put the skeleton of the irrigation system in next Thursday.

The kiddie pool has the filter and water in. The inside of the pool house is almost done, need to put on another quick seal coat and move furniture in. The couple of drains that were under the carpet were foam filled, that material has been removed and the drains are operating properly now, should have better drainage this year. The second week of June the seasonal workers will be coming on to help maintain parks and the pool.

RECREATION: Ms. Masten stated that she is still working on the guide, will hopefully be done with it tomorrow.

June 10th is the Ice Cream Social at the swimming pool which will also be the grand opening of the pool for the season. Pool committee is still planning to serve the ice cream. The pool opens June 13th to the public.

Aquacise will also be starting on June 13th, Ms. Smith is going to post it on FaceBook, and she will be an instructor for aquacise. Have had lots of good feedback from the community about the new swim lesson structure. Recertification class for lifeguards will be next weekend, gal from Washington that devised the swim lesson program will coming to put on the class.

Ms. Masten will have a booth at the health fair at the plaza.

June 14th is the Library Summer Reading Program kick off, it will be sports themed with several of our sports instructors there.

June 24th-25th is Western Daze, lots of new vendors have signed up this year, should be full again this year.

RV PARK: None.

NEW BUSINESS:

PICKLE BALL: Ron Greene-local pickle ball enthusiast and Park & Rec instructor, Marlos Vizenor-local pickle ball player, Lee Moore-Bend pickle ball club and A.J. Fraties-Bend pickle ball club, gave a presentation on pickle ball, discussed the history of the sport and why they play and enjoy it so much. It is a very fast growing sport and would like to find a spot in Prineville for 4 courts to be built or to have the tennis courts at Ochoco Creek Park resurfaced, or both. Currently there is about 40 members in Prineville and expect more to join in the enjoyment of the sport. Mr. Logan asked why they do not use the high school tennis courts, Mr. Greene stated that the courts are locked, they are striped for pickle ball but the lines are the same color as the surface so not to distract tennis players, which makes the lines very difficult to see. It was stated that the cost would be \$61,000 to resurface the current tennis courts which would create 6 pickle ball courts. Mr. Greene stated that the Crooked River Park would be the ideal location with the scenery, restrooms and area available, it would cost about \$45,000 to build 4 courts in that area. Mr. Logan stated that it would be good to get pickle ball courts in the area of the current tennis courts as it would get more adults to that area in hopes to change the atmosphere there. Mr. Greene stated that he will be doing fundraising, applying for a FaceBook grant and heath grant for older people, in hopes of raising money to have pickle ball courts built. Mr. Garner stated that the foundation board agreed to allow Mr. Greene to use their bank account to run funds through. Mr. Greene presented pickle ball paddles and balls for exhibit. Mr. Fraties, of the pickle ball club of Bend, stated that just 6 years ago, from Redmond to Sun River, there was only 16 members, now there is over 600 members. The Bend Parks & Rec allowed them to build courts on their land, to build the courts the association gathered volunteers, received some grants and did fundraising, they received \$200 from the USPA for nets. The board agreed that this is fast growing sport and Prineville does see a need for courts to be built. Mr. Greene will get his funding started.

OLD BUSINESS:

BIKE PARK: Ken Taylor and Wes have been using their drone to video the progress of the building of the bike park. COHDA, headed up by Darlene, has been taking pictures and posting, they will be putting on the grand opening July 16, 2016.

RV PARK PAVING: Bid opening for paving starts tomorrow (May 26, 2016). Scott Smith helped redo the proposal to help fit the scale we have in hopes that we can get further with the bids we receive this time. About half dozen contractors showed up for the pre-bid meeting last week.

RV PARK EXPANSION: Ken Fahlgren, local county commissioner, presented revised plans for the RV park expansion on S Main St, explaining the need due to the influx of construction in our area. It would now be about 57 spaces instead of the originally proposed 100 spaces, there would be a direct access road to the river for river activities. There would also be space left to allow for a community hall and a pool if they could be built later on. This expansion could help the levy for a new pool, the main expense of a pool is the operation costs which the revenue from this expansion could help supplement later on. Cost of this expansion is approximately \$1.4 million, it is possible that if an outside source chooses to provide the funding for this RV park expansion, that they would want to operate it for a period of time such as a 5-year period then turn back over to Parks & Rec along with a partnership with the county to run, however Mr. Fahlgren does not feel they would want to run the park but would present them the opportunity. He also feels that we would most likely be able to raise the rent to \$500/month versus the current monthly rent. The next step is to go to an engineer to have the plans drawn up, instead of his IT department's drawing, then present to the investors, it will cost \$2863.00 to have an engineer draw up the plans, Mr. Fahlgren is asking if the Parks & Rec will split that cost 50/50 with the county, RV funds would be used for this cost. It is a concern about how long a period of time the construction will be going on in this area to provider renters to the RV park expansion and if the investors would want control of it that entire period or only a portion of that time or not at all. Mr. Kaiser stated that from a community stand point that if these workers do not have a place to stay in Prineville then money is being lost since they are driving to Redmond or other areas to live, there is a potential for income to our community if the RV park expansion happens. Ms. Hurt stated that this is a good idea to look into. Ms. Smith asked if there would be enough use for the RV spots after the construction is finished to justify putting this project together. Ms. Masten asked if revenue from an RV park can be used for pool funding or do the monies have to stay separate. Ms. Pennington asked if this is within our mission statement, RV parks are not really a Parks & Rec project. Mr. Garner stated that we are unique from most other districts because we maintain county and city parks and RV parks and thinks it fits in. Mr. Carbaugh stated that he did not like the idea of someone else other than Parks & Rec or the County having ownership of the RV park, Mr. Fahlgren stated it would most likely be a lease not actual ownership.

Ms. Hurt made a motion to split the engineering costs with the county 50/50, Ms. Smith seconded, all in favor.

BOARD INPUT: Ms. Hurt gave her resignation of board position #2, effective June 1, 2016.

APPOINTMENT OF NEW BOARD MEMBERS: Mr. Logan stated that he loves the community, wants to advance the community to the best it can be, making it stronger. He is currently involved with AYSO soccer, Mr. Garner said that Mr. Logan is responsible for turning around the AYSO soccer program. Mr. Logan stated that Parks & Rec is where many people look when moving to a new community and can determine how they perceive the community.

Mr. Kaiser stated that he sees more opportunity with the Chamber of Commerce and Park and Rec working together, organization of the two can be more productive to the community, improve conversation of the community and want to be more involve. Mr. Garner stated that Casey has been the best thing to happen to the Chamber of Commerce.

Ms. Pennington explained the board positions to the potential board members, explaining that both positions will be appointed now and going through May 2017, at which point they will have to run in the election and be voted into the position, if elected the term will then go till May 2019, to finish out the current board position rotation.

Ms. Smith made a motion to appoint Jeremy Logan to board member position #2, Ms. Hurt seconded, all in favor.

Ms. Hurt made a motion to appoint Casey Kaiser to board member position #5, Ms. Smith seconded, all in favor.

Mr. Garner stated that there is board training courses through SDIS that new board members can attend to learn their duties, Ms. Smith stated that she would also like to attend, and that the district also receives a discount on insurance for training courses completed by board members and staff. Mr. Garner will get all of the necessary information to Mr. Logan and Mr. Kaiser to get them appropriately put on the board along with their policy manuals.

APPROVAL OF BILLS: Ms. Hurt made a motion to approve the bills as submitted, seconded by Ms. Smith, motion passed unanimously.

NEXT MEETING DATE & ADJOURNMENT: Mr. Carbaugh adjourned the regular board meeting at 6:55pm. The next board meeting will be Wednesday, June 8, 2016 at 5:15pm at the Art Guild.